

**PIERCE COUNTY BOARD OF SUPERVISORS**

Tuesday, December 17, 2019 – 7:00 p.m.

Courthouse – County Board Room

414 W. Main St., Ellsworth, WI 54011

1.	<b>Call to order</b>
2.	<b>Call of the roll by the Clerk</b> 2a) Establish Quorum 2b) Adopt Agenda
3.	<b>Pledge of Allegiance to the flag</b>
4.	<b>Public Comment:</b> County Board will receive public comments on any issue not related to agenda items, discussion by board members may take place but no action will be taken on any item raised.
5.	<b>Commendations:</b> Commendation to Highway Dept. employee Jerome Johnson for 45 years of service to the citizens of Pierce County
6.	<b>Discuss/Take action:</b> On purchases of Highway Dept. equipment in excess of \$75,000 pursuant to §40-23(B) Pierce County Code: 67,000 lb. Wheel Loader
7.	<b>Discuss Information regarding Fairgrounds usage report</b>
8.	<b>Resolutions for consideration:</b> <b>First reading:</b> 8a) Resolution No. 19-19 Transfer Remaining Jail/Sheriff's Dept. Building Project Fund Balance to Jail Assessment Fund* 8b) Resolution No. 19-20 Amend Investment Policy 8c) Resolution No. 19-21 Set General Fund Unassigned Fund Minimum Balance 8d) Resolution No. 19-22 Transfer of Funds from General Fund for Hail Damaged Roofs & Related Roof Repair
9.	<b>Resolutions for consideration:</b> <b>Second reading:</b> 9a) None
10.	<b>Ordinances for consideration:</b> <b>First reading:</b> 10a) None
11.	<b>Ordinances for consideration:</b> <b>Second reading:</b> 11a) None
12.	<b>Appointments:</b> 12a) MRRPC (Mississippi River regional Planning Commission): Neil Gulbranson, Greg Place
13.	Future agenda items
14.	Next meeting: Jan. 28, 2020; 7 p.m.; County Board Room, Courthouse
15.	Adjourn

Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-6744. Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-6851.

\*Adoption requested on First Reading

jrf 12/06/2019

**5.**

**COMMENDATION:**

**Commendation to Highway Dept.  
employee Jerome Johnson for 45  
years of service to the citizens of  
Pierce County**

## COMMENDATION #2019-01

By Order of the Chair, a Proclamation declaring that  
Pierce County Clerk of Court

**Jerome Johnson**

Be duly recognized for over 45 years of service to Pierce County.

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**WHEREAS**, Jerome Johnson, became employed with Pierce County on July 11, 1974, and has announced his retirement as Truck Driver for the Highway Dept. effective December 13, 2019; and

**WHEREAS**, Jerome Johnson has performed exceptionally as a truck driver for the Highway Dept., & has made extraordinary efforts to assist the citizens of Pierce County; and

**WHEREAS**, his dedicated relationship with staff and peers, as well as the members of the Board of Supervisors, has contributed to the success of services for the citizens of Pierce County & the County will enjoy the benefits of his service well beyond his tenure here;

**NOW, THEREFORE, I, JEFF HOLST**, Chairman of the Pierce County Board of Supervisors, Pierce County Wisconsin, by the authority vested in me, do hereby order that a proclamation of commendation be read aloud for the citizens to know and understand the valued service of Jerome Johnson, and his many dedicated contributions to the Highway Department and the citizens of Pierce County.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and caused the Great Seal of the County of Pierce to be affixed. This Commendation is made at the County Seat in the Village of Ellsworth, this 17<sup>TH</sup> day of December, 2019.

By the Chair:

Attested:

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Jeff Holst, Chair  
County Board

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Jamie R. Feuerhelm  
County Clerk



**6.**

**Discuss/Take action: On  
purchases of Highway Dept.  
equipment in excess of \$75,000  
pursuant to §40-23(B) Pierce  
County Code: 67,000 lb. Wheel  
Loader**

**Bid Opening for Pierce County Highway – 67,000 lb wheel loader**  
**Monday, November 18, 2019 1:30 @ P.M. by Ray Dohm & Chad Johnson**  
**Results are as follows:**

<b>Vendor</b>	<b>Year, Make &amp; Model</b>	<b>Outright Cost</b>	<b>Trade or 2020 Buy Back</b>	<b>Net Cost</b>	<b>Complete Warranty 5 yr/5000 hr Deductible</b>	<b>2025 Buy Back 5 yr/5000 hr</b>	<b>Net Cost less 2025 Buy Back</b>	<b><u>Option 1</u> Auto Greaser</b>
<b>Aring Equipment</b>	2020 Volvo L220 H	\$487,195.00	*\$280,000.00	\$207,195.00	No Deductible	\$220,000.00	-\$12,805.00	\$6,975.00
<b>Fabick Cat</b>	2020 CAT 980M	\$449,998.00	*\$280,000.00	\$169,998.00	No Deductible	\$252,000.00	-\$82,002.00	\$0.00 Included
<b>Theco Inc.</b>	2019 Doosan DL 550-5	\$495,000.00	*\$280,000.00	\$215,000.00	No Deductible	\$265,000.00	-\$50,000.00	\$4,900.00
<b>Nortrax</b>			NO BID					
<b>Roland Machinery</b>			NO BID					

\*Using \$280,000 as a constant trade allowance for each vendor

**Pierce County Highway  
Committee Meeting Minutes  
November 21, 2019  
DRAFT**

**Present:** Neil Gulbranson, Dale Auckland, LeRoy Peterson, Bill Schroeder, Dean Bergseng, Sue Gerdes-Finance Dept., Becky Johnson – Finance Dept.

**Staff Present:** Chad Johnson, Ray Dohm, Al Thoner, Elliott Check, Pauline Kopp

**Excused:**

1. The meeting was called to order at 8:30 a.m. by Chairman, LeRoy Peterson
2. Public Comments: No Public Comments
3. Approve Minutes: N. Gulbranson/D. Auckland motioned to approve the minutes from the 10/17/19 meeting as written. Motion carried.
4. Accounts Payable and Payrolls: The Committee reviewed the accounts payables and payrolls.
5. Staff Training/Education needs: Confined Space Training, New Miner Training Dec. 3 & 4  
Pierce County has two employees and Pepin County is sending 8 of their employees provided the weather cooperates, Flagger Training Dec. 12<sup>th</sup> & 17<sup>th</sup> all of the Highway Department employees will be taking this course. This is going to be mandatory by the state for everyone to have if they are a flagger. Train the Trainer Training the Highway Department sent two men to this training so they are able to train the rest of the department.
6. Machinery and Equipment Plan: R. Dohm explained that #16 is having transfer case issues & #49 the engine is going out, these two trucks will be going out in 2020. Unit #17 & Unit #12 will be going out in 2021. The sign truck is the last purchase for 2019. D. Bergseng/N. Gulbranson made a motion to approve the Machinery and Equipment Plan as presented. Motion carried.
7. Bid Results for 67,000 lb. wheel loader: R. Dohm explained that Fabick Cat is low bid by about \$32,000.00. B. Schroeder/D. Auckland made a motion to approve the Fabick Cat bid. Motion carried.
8. Bid specifications for 18,000 lb. truck cab and chassis: R. Dohm explained that this unit is the truck that pulls the skid steer. This will be a crew cab with duels. N. Gulbranson/D. Auckland made a motion to approve bid specs for the cab and chassis. Motion carried.
9. CTH Y Design Proposal: C. Johnson explained that CTH Y will be going through a reconstruct. They received 8 proposals out of 10 firms. Corre was granted the bid due to previous work done by them. They have completed the work in a timely manner and have had some unexpected costs that they have covered. N. Gulbranson asked if there would be any questioning with bids. C. Johnson explained that all vendors are notified that engineering projects do not automatically go to the low proposal. Their proposals are reviewed and past performance is also evaluated. B. Schroeder/D. Bergseng made a motion to approve the Corre bid per staff recommendation.
10. Routine Maintenance Agreement: The state has implemented a new program. S. Gerdes & B. Johnson have been training on this program. This is a new process for C. Johnson however he will no longer need everyone's signatures. C. Johnson will sign and scan this document off.

## Pierce County Highway Committee Minutes November 21, 2019 (con't)

11. Multimodal Local Supplement Program: C. Johnson does not have anything in mind for this program. He asked the Committee if anyone had any suggestion for this program. B. Schroeder explained he would like to see more turn space for turning onto CTH V off of CTH C so semis are not veering into the oncoming traffic.

12. 3<sup>rd</sup> Quarter Financial update: S. Gerdes explained that they are  $\frac{3}{4}$  of the way through the year and the reason you see some lagging in the update is due to the bond money that they had not received yet. C. Johnson explained that some of the bond projects have come in a little lower than expected.

13. WCHA Winter Road School: C. Johnson explained to the Committee that December 12<sup>th</sup> is the deadline for this road school. We will get attendance for this school on December 2, 2019 so the registrations make the deadline.

### 14. Staff Reports:

Shop Superintendent: R. Dohm explained that truck #67 is back from Monroe and truck #73 will be done around the first week of December. Sign truck will be shipped the first part of next week.

Construction Superintendent: E. Check explained that they are making salt/sand in Stogdill, they are looking to blast in Bisel before Thanksgiving break. The crew is cleaning things up before the snow starts to fly. They had done a few jobs for the municipalities, an overlay for El Paso was just one of the few.

C. Johnson explained the progress on the Range Line shop. Concrete is poured (Frost walls, aprons, etc.) the lumber has been delivered to Range Line.

Patrol Superintendent: A. Thoner explained that he has been sending a couple of guys out when they receive these little shots of snow. He also explained that he had to take his Pierce County Emergency Traffic Control trailer out due to someone snapping a pole off on Main Street. A. Thoner explained that they are always patching and doing some brushing.

B. Schroeder asked about taking some trees down on state roads. C. Johnson said he would talk to Mike Burke about removing some trees on some of the state roads.

15. Future agenda items: Bid results for 18,000 lb. crew cab and chassis, bid specifications on truck body, update 5 year road plan, Routine Maintenance Agreement (RMA)

16. Next Meeting Date: December 19, 2019

17. Adjourn: At 9:26 a.m. N. Gulbranson/B. Schroeder made a motion to adjourn the meeting. Motion carried.

**7.**

**Discuss Information regarding  
Fairgrounds usage report**



## 2019 Fairgrounds Building/grounds usage and rentals

Month	Building RENTED	# of days	Event
February	Seyforth	1	Birthday Party
April	Drewiske	1	Animal sale
May	All Bldgs. except Sey/GS/RB	2	Animal show
	Drewiske	1	Animal/consignment sale
	All Bldgs. except Sey/GS/RB	1	Animal show
	Horse Arena	1	Horse show (cancelled rain)
June	Grandstands/KHMB/Picnic	1	NTPA Tractor Pull
	Seyforth	1	Graduation Party
	Drewiske	1	Animal/consignment sale
	North Parking Lot	2	Cheese Curd parking
	Horse Arena	2	Horse Show
	Seyforth	1	Graduation Party
July	Drewiske	1	Animal/consignment sale
	Picnic Shelter	1	Motorcycle race
	All Bldgs. except Sey/GS/RB	1	Car Show
August	Picnic Shelter	1	Family Reunion
	Picnic Shelter	1	Company picnic
	Drewiske	1	Animal/consignment sale
	Horse Arena	1	District Gymkhana Show
September	Grandstand/Seyforth/KHMB	2	Tractor Pull
	Horse Arena	1	Horse show
	Drewiske	1	Animal/consignment sale
	Seyforth	1	Ambulance Pork Roast
October	Drewiske	1	Animal/consignment sale

### Usage of Seyforth Building by county departments:

January, April, July, October = 9 times each

February, March, June = 10 times each

May = 4 times

August = 17 times

September = 6 times

November = 7 times (to date)

December = 3 times (to date)

### Usage of other buildings/grounds used by county departments:

Fair & motocross

Grandstands pit area – police dog training

Fairgrounds streets – county employee walk/run

Fairgrounds streets – sheriff squad training

Horse Arena/Arena Barn – 4-H for dog and horse training May-August

The fairgrounds accommodate approximately 47 groups and organizations and approximately 74,000 people annually.

2019 set a record of the most camping to date at the Fairgrounds with 163 days and 150+ winter storage contracts.

Using a large local two day event as an example for a comparable 2019 rental, the fee would be \$177 for grounds rental base fee + \$177 for picnic shelter/gazebo which includes all the parking lots, green space & tan restrooms for a total of \$354.

# **8a.**

## **Resolutions for First Reading:**

**Resolution No. 19-19 Transfer  
Remaining Jail/Sheriff's Dept. Building  
Project Fund Balance to Jail  
Assessment Fund**

*\* Adoption on First Reading requested.*

**RESOLUTION NO. 19-19**  
**TRANSFER REMAINING JAIL / SHERIFF'S DEPARTMENT BUILDING PROJECT**  
**FUND BALANCE TO JAIL ASSESSMENT FUND**

**WHEREAS**, the County's Jail / Sheriff's Department Building Project Fund has an existing approximate balance of \$102,374.04 that needs to be closed out because the Project is now completed; and

**WHEREAS**, funding sources for the Project included, but were not limited to, bond funds, and the Jail Assessment Fund; and

**WHEREAS**, in Resolution 16-33, the County Board approved the use of \$185,000 to be transferred from the Jail Assessment Fund to the Jail / Sheriff's Department Building Project Fund to complete the Day Reporting Center; and

**WHEREAS**, the Jail Project and the Day Reporting Center were completed without the need to utilize all of the funds transferred from the Jail Assessment Fund for the Day Reporting Center, and therefore unused funds still remain; and

**WHEREAS**, the Finance / Administration Departments consulted with the County's auditor, CliftonLarsonAllen LLP, as well as Bond Counsel for the Jail Project, who recommended that the excess funds be transferred back to the Jail Assessment Fund on or before December 31, 2019; and

**WHEREAS**, at its meeting on December 2, 2019 the Finance & Personnel Committee did approve the transfer as proposed, and recommends that the Board of Supervisors approve transferring remaining Project Funds to the Jail Assessment Fund on or before December 31, 2019 as the best way to close out the Project Fund.

**NOW, THEREFORE BE IT RESOLVED**, by the Pierce County Board of Supervisors that the remaining existing funds in the Jail / Sheriff's Department Building Project Fund in the approximate sum of \$102,374.04 be transferred back to the Jail Assessment Fund on or before December 31, 2019.

Dated this 17th day of December, 2019.

\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

*BDL*

Adopted: \_\_\_\_\_



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

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## New form response

1 message

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Steve Gustafson <demo@fnsmtg.addonsite.com>  
To: "Jamie.feuerhelm" <jamie.feuerhelm@co.pierce.wi.us>

Wed, Oct 30, 2019 at 2:59 PM

Request for F & P Action has received a new response:

**Meeting Date** 2019-12-02

**Agenda Item** Discuss & Take Action to Transfer Remaining Jail/Sheriff Dept. Building Projects Funds to Jail Assessment Fund

**Requesting Agency** Finance/Administration

**Background** Currently, the Jail/Sheriff Department Building Project Fund has a balance to date of \$102,374.04 that needs to be closed out since the project is done. The funding sources to build the Jail/Sheriff Department came from bonding and the Jail Assessment account. I have attached Resolution No. 16-33 verifying that \$185,000 was transferred from the Jail Assessment Fund to the Jail/Sheriff Department Building Project Fund to complete the Day Reporting Center. I did seek the advice of the Joe Rohrman from the audit firm of CliftonLarsonAllen as well as Tom Griggs from Griggs Law Firm as to the best way to handle the closing out the remaining balance in the Jail/Sheriff Department Building Project Fund. They recommended transferring the balance back to the Jail Assessment Fund. I have attached their email correspondence for your review.

**Staff Recommendation** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to transfer any remaining funds in the Jail/Sheriff Department Building Project Fund to the Jail Assessment Fund on or before 12-31-19.

**Recommended Motion: (Motion by seconded by to approve and authorize)** Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to transfer any remaining funds in the Jail/Sheriff Department Building Project Fund to the Jail Assessment Fund on or before 12-31-19.

**Requestor's email address** julie.brickner@co.pierce.wi.us

Auto responded by Form Notifications SMTP add-on for Google Forms  
Send mass emails from Sheets: Mail Merge SMTP

**RESOLUTION NO. 16-33**  
**AUTHORIZATION TO USE JAIL ASSESSMENT FUND TO COMPLETE**  
**UNFINISHED SPACE AT THE NEW PIERCE COUNTY JAIL / SHERIFF'S**  
**DEPARTMENT AS A DAY REPORTING CENTER**

**WHEREAS**, during the course of the county's research and analyzation of jail issues, which led to the decision to construct a new jail / sheriff's department facility, the inclusion of a Huber facility at the jail was considered; and

**WHEREAS**, on January 22, 2015, the Ad Hoc Planning and Specifications Development Committee unanimously voted to include space for an unfinished Huber facility in future jail plans and recommended the same in their second progress report to the County Board on March 11, 2015; and

**WHEREAS**, the County Board adopted the recommendations of the Ad Hoc Jail Planning and Specifications Development Committee, as set forth in their report (Resolution 15-06; April 21, 2015); authorized moving forward with funding for a new facility (Res. 15-07; April 21, 2015); approved the Final Design of the building (Res. 15-18; October 27, 2015); and ultimately finalized financing by awarding the sale of bonds (Res. 15-38; March 22, 2016); all of which contemplated the inclusion of space for a Huber facility in the new jail; and

**WHEREAS**, a jail design team was formed to participate in meetings with the Architect / Engineer in order to provide input regarding the design of the facility and has provided updates on the progress of the project to the Ad Hoc Jail Planning and Specifications Development Committee and Law Enforcement Committee; and

**WHEREAS**, the jail design team has kept current with trends regarding alternatives to incarceration and believes eliminating the Huber facility from the project and completing the unfinished space as a Day Reporting Center would maximize the use of space at the facility, reduce costs related to incarceration while potentially increasing revenues, at an economical price to Pierce County taxpayers; and

**WHEREAS**, Potter Lawson, the firm hired to provide Architect / Engineering consulting and design services, designed plans and specifications for the Day Reporting Center that have been reviewed and approved by the Wisconsin Department of Corrections; pricing for construction and materials to complete the space was provided by Market & Johnson, the construction management firm; and

**WHEREAS**, the Law Enforcement Committee, at its meeting on March 1, 2017, the Ad Hoc Jail Planning and Specifications Development Committee, at its meeting on March 2, 2017, and the Finance and Personnel Committee, at its meeting on March 6, 2017, recommended: eliminating the inclusion of a Huber facility from the project; completing the unfinished space as a Day Reporting Center; approving the design and specifications submitted by Potter Lawson;

authorizing the cost of construction and materials in an amount not to exceed \$185,000.00; and, that said cost be paid from the Jail Assessment Fund; and

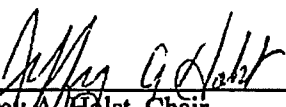
**WHEREAS**, the Finance Director has submitted documentation confirming that there are sufficient funds within the Jail Assessment Fund to cover the requested expenditures; and

**WHEREAS**, the Corporation Counsel has conducted legal research with regard to the Jail Assessment Fund, and concluded that in accordance with §302.46 and 59.25(3)(g) Wis. Stats., the Jail Assessment Fund can be used with respect to the expenses set forth herein, and further concluded that use of the jail assessment funds requires authorization by the County Board of Supervisors.

**NOW THEREFORE, BE IT RESOLVED**, that the Pierce County Board of Supervisors hereby authorizes: elimination of the inclusion of a Huber facility from the project; completion of the unfinished space as a Day Reporting Center; approves the design and specifications submitted by Potter Lawson; authorizes the cost of construction and materials in an amount not to exceed \$185,000.00; and, that said cost be paid from the Jail Assessment Fund.

**BE IT FURTHER RESOLVED**, that the Pierce County Board of Supervisors hereby authorizes the Ad Hoc Jail Planning and Specifications Development Committee to oversee the work to completion.

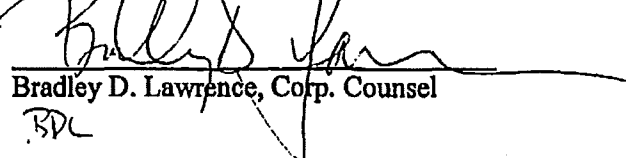
Dated this 28<sup>th</sup> day of March, 2017.

  
\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

  
\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:

  
\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel  
BDL

Adopted: 03-28-2017

## Julie Brickner

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**From:** Thomas Griggs <tgriggs@tgriggslaw.com>  
**Sent:** Thursday, November 08, 2018 8:59 AM  
**To:** Julie Brickner  
**Subject:** RE: [External] Capital Project Fund

Julie:

Simple answer is no the funds do not have to be spend by April, 2019. I basically agree with Joe's analysis, i.e., if the remaining funds can be tied to the \$185,000 transfer then the balance could be transferred back to the Jail Assessment Fund. If the remaining funds are identified as unspent bond proceeds and investment earnings then they either have to be spent on the project or transferred to the debt service fund for the Bonds.

Thomas Griggs  
Attorney  
Griggs Law Office LLC  
500 W. Silver Spring Drive, Suite K-200  
Glendale, Wisconsin 53217  
Tel 414-375-2630  
Fax 414-375-2631  
Email tgriggs@tgriggslaw.com

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**From:** Julie Brickner [mailto:julie.brickner@co.pierce.wi.us]  
**Sent:** Thursday, November 08, 2018 8:04 AM  
**To:** Thomas Griggs <tgriggs@tgriggslaw.com>  
**Subject:** FW: [External] Capital Project Fund

Tom,

Will you please advise below? I have attached the audited 2017 yearend balance. Pierce County did transfer in \$185,000 into this fund from the Jail Assessment Fund to authorize the construction and materials for a day reporting center in the unfinished space of the new Pierce County Jail. (since this wasn't a part of the original plans). I know there is a couple outstanding bills, but I want to confirm that we don't need to use all these funds by April 2019.

Thank you! -Julie

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**From:** Rohrman, Joe [mailto:Joe.Rohrman@ciaconnect.com]  
**Sent:** Thursday, October 04, 2018 8:49 AM  
**To:** Julie Brickner  
**Subject:** RE: [External] Capital Project Fund

Hi Julie,

I'm sorry it took me so long to respond to your question! I was off last Friday and this got buried in my emails.

There was \$142,654 interest in the capital projects fund in 2016-17 and there was the transfer in from the Jail Assessment Fund of \$185,000. If you consider bonds proceeds and interest spent first, the \$138,198 balance in the capital projects fund is from the transfer which was more than needed. Was there any 2018 expenses that were project related, or were there any expenses paid by the general fund that were project related?

One thing I noticed is that bond issuance costs of \$179,427 were charged to the debt service fund and not the capital projects fund. Reading the GFOA arbitrage guidance that I have it says that available construction proceeds are the issue price and interest earnings, reduced by bond issuance costs. Based on this I believe that there would be no balance left in the capital projects fund if the issuance costs were taken into account and the remaining balance could be transferred to the debt service fund where the issuance costs were charged. I think it would be best to contact your bond consultant to see if they agree, your other option is to transfer \$138,198 back to the Jail Assessment fund.

Joe



Joseph V. Rohrman, CPA, Director  
State and Local Government, CliftonLarsonAllen LLP

Direct 715-377-7607

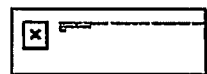
[joe.rohrman@CLAconnect.com](mailto:joe.rohrman@CLAconnect.com)

Main 715-377-7600, Fax 715-852-1101

2424 Monetary Boulevard, Suite 205, Hudson, WI 54016

[CLAconnect.com](http://CLAconnect.com)

WEALTH ADVISORY | OUTSOURCING | AUDIT, TAX, AND CONSULTING



Investment advisory services are offered through CliftonLarsonAllen  
Wealth Advisors, LLC, an SEC-registered investment advisor.

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From: Julie Brickner [<mailto:julie.brickner@co.pierce.wi.us>]  
Sent: Friday, September 28, 2018 8:25 AM  
To: Rohrman, Joe <[Joe.Rohrman@claconnect.com](mailto:Joe.Rohrman@claconnect.com)>  
Subject: [External] Capital Project Fund

Hi Joe,

Happy Fall!

I have a question regarding the capital projects fund balance of \$138,198 which I have attached to this email. If I'm reading the official statement currently, these funds need to be all expended by April 2019. Brock mentioned to me that we should look at what the \$138,198 is made up of.... Interest from the project? or other factors that allows us to transfer to the general fund....Or if we truly need to expend al by April 2019. Will you take a look at it and let me know your thoughts when you have time.

Thank you and have a great weekend! -Julie

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**CliftonLarsonAllen LLP**

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**8b.**

**Resolutions for First Reading:**

**Resolution No. 19-20 Amend  
Investment Policy**

**RESOLUTION NO. 19-20**  
**AMEND INVESTMENT POLICY**

**WHEREAS**, the Pierce County Board of Supervisors adopted an Investment Policy in Resolution 08-07; and

**WHEREAS**, Pierce County currently has one code section of the Pierce County Code which relates to investments, namely §40-12, which states "The Finance and Personnel Committee is authorized to supervise the investment of available County funds and the County Treasurer is authorized to invest these funds in short-term investments in accordance with the appropriate Wisconsin Statutes."; and

**WHEREAS**, §59.62 Wis. Stats. authorizes the County Board to delegate to any officer or employee any authority assigned by law to the Board to invest County funds, and §59.25(3)(s) Wis. Stats., authorizes the Treasurer to exercise any investment authority delegated to the Treasurer by the Board under §59.62 ; and

**WHEREAS**, the current Investment Policy delegates to and vests authority in the Pierce County Investment Officers consisting of the County Treasurer, the County Finance Director, and the County Board Chair or designee, to invest the public funds consistent with the Policy; and

**WHEREAS**, it is the desire of the Investment Officers to amend the Investment Policy to add the Administrative Coordinator to the group of Investment Officers as well as make other minor changes to the policy in keeping with sound investment and financial policies, all as set forth in the attached **Exhibit A**; and

**WHEREAS**, at its meeting on December 2, 2019, the Finance and Personnel Committee did review the recommendations of the Pierce County Investment Officers and moved to approve and forward the proposed amendments to the Pierce County Investment Policy to the Pierce County Board of Supervisors for approval.

**NOW, THEREFORE BE IT RESOLVED**, that the Pierce County Board of Supervisors approves the amendments to the Pierce County Investment Policy as recommended by the Pierce County Investment Officers and the Finance and Personnel Committee, as set forth in the attached Exhibit A, and said amended policy shall become effective immediately.

Dated this 17th day of December, 2019.

\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel



Adopted: \_\_\_\_\_

## **EXHIBIT A**

### **Pierce County Investment Policy**

It is the policy of Pierce County to invest public funds in accordance with all federal, state and local governing statutes. The timely deposit and investment of public funds is an important and integral part of any cash management program. Effective cash management involves controlling cash from the time it is received until it is disbursed. The Pierce County Treasurer, Pierce County Finance Director, Pierce County Administrative Coordinator, and Pierce County Board Chair or designee (hereafter referred to as Pierce County Investment Officers) shall be empowered to invest public funds in a manner which will provide maximum security of principal and conform to all State and County Ordinances governing the investment of public funds while earning the highest investment return and meeting the daily cash flow demands of Pierce County.

#### **I. Statement of Purpose**

The purpose of this policy is to provide guidelines for the ~~Pierce County Treasurer, Pierce County Finance Director, and Pierce County Board Chair or designee~~ Pierce County Investment Officers for the investment of county funds. These guidelines shall set the investment objectives, define operational policies and responsibilities, enhance the quality of decisions, rationalize the decision-making process, and demonstrate a commitment to long-term financial planning. It is intended to be broad enough to allow the investment officers to function properly within the parameters of responsibility and authority. It is also intended to be specific enough to establish a prudent set of basic procedures to assure that investment assets are adequately safeguarded. It assures that the fundamental principles concerning any investment program involving public moneys has four (4) basic ingredients: Legality, safety, liquidity, and yield.

#### **II. Scope of Policy**

Unless otherwise noted, this investment policy will apply in its entirety to all monies of the County over which it has direct control as well as those funds that the County is responsible for as custodian and/or trustee. This includes all monies in the County general fund, as well as special revenue, capital project, enterprise, internal service, trust and agency funds.

#### **III. Statement of Objectives**

The goals of this investment policy are to insure that the county's investment portfolio is managed for maximum return, both long and short term, in a manner that is consistent with good cash management practices and the safety of principal. Specifically, this investment policy shall offer the necessary guidelines to attain the following goals and objectives:

- 1 Legality of investment instruments
- 2 Safety of funds invested
- 3 Adequate liquidity through marketability
- 4 Maximizing yield on all funds invested
- 5 Full investment of all available funds
- 6 Consistency with the county's cash flow needs so as to avoid penalty for early liquidation.

The primary objectives, in priority order, shall be safety, liquidity, and yield:

**1. *Safety*** - Safety of principal is the foremost objective of the investment program. Investments of the county shall be underwritten in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, **diversification** is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

**2. *Liquidity*** - The County's investment portfolio shall remain sufficiently liquid to meet its cash flow requirements. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity).

Alternatively, a portion of the portfolio may be placed in money market mutual funds or local government investment pools which offer same-day liquidity for short-term funds. The Wisconsin Pool investment program provides the county with a high degree of liquidity. Investments may be cashed and wire transferred to the county within 24 hours of notice. The amount of funds to be invested in the short-term or long-term securities shall be dictated by the fluctuating investment market and working capital requirements.

**3. *Yield/Return on Investment*** - The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall generally be held until maturity with the following exceptions:

- A security with declining value may be sold early to minimize loss of principal.
- A security swap would improve the quality, yield, or target duration in the portfolio.
- Liquidity needs of the portfolio require that the security be sold.
- An investment which will incur early withdrawal penalties may be liquidated only after exhausting all other readily liquid assets.

When selling a security prior to maturity, the Pierce County Investment Officers must be prepared to justify the reasons and explain any gains or losses. It is important to note that compliance with this policy does not measure return, but rather manages risk.

**4. *Market Yield (Benchmark)*** - The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. A series of appropriate benchmarks shall be established against which portfolio performance shall be compared on a regular basis. The benchmarks shall be reflective of the actual securities being purchased and risks undertaken, and the benchmarks shall have a similar weighted average maturity as the portfolio.

The County's cash management portfolio shall be designed with the objective of regularly meeting or exceeding a selected performance benchmark, which could be the average return

on three-month U.S. Treasury bills, the state investment pool, a money market mutual fund or the average rate of Fed funds. These indices are considered benchmarks for lower risk investment transactions and therefore comprise a minimum standard for the portfolio's rate of return. The investment program shall seek to augment returns above this threshold, consistent with risk limitations identified herein and prudent investment principles.

**5. *Local Considerations*** - Funds may be invested for the betterment of the local economy or that of local entities within the State. The County may accept a proposal from an eligible institution which provides for a reduced rate of interest provided that such institution documents the use of deposited funds for community development projects.

#### **IV. Standards of Care**

##### **1. *Prudence***

The standard of prudence to be used by Pierce County Investment Officers shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Pierce County Investment Officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

The "prudent person" standard states that, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

##### **2. *Ethics and Conflicts of Interest***

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall avoid undertaking personal investment transactions with the same individual they conduct business with on behalf of Pierce County.

##### **3. *Delegation of Authority***

Authority to manage the investment program is derived from Sections 59.62 and 66.0603, Wisconsin Statutes. Responsibility for the operation of the investment program is hereby delegated to the ~~Pierce County Treasurer, Pierce County Finance Director, and Pierce County Chair or designee, hereafter known as~~ Pierce County Investment Officers, who shall establish written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures should include references to: safekeeping, delivery vs. payment, investment accounting, repurchase agreements, banking

service contracts, wire transfer agreements, and collateral/depository agreements. Such procedures shall include explicit delegation of authority to staff responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the investment officers. The Pierce County Investment Officers shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials. In addition, the Finance and Personnel Committee should be consulted about the investment transactions as time permits. The County may delegate its investment transaction execution authority to an investment advisor.

The county treasurer, with the cooperation of the finance director, shall be delegated the day to day responsibility to determine cash availability and needs. By December 1<sup>st</sup> annually, a calendar shall be developed for the ensuing year. This calendar shall reflect all the county's cash requirements and anticipated revenues with their identifiable sources.

## **V. Authorized Financial Institutions, Depositories, and Broker/Dealers**

~~The Pierce County Treasurer, Pierce County Finance Director, and Pierce County Board Chair or designee~~ Pierce County Investment Officers will maintain a list of financial institutions and depositories authorized to provide investment services. In addition, a list will be maintained of approved security broker/dealers selected by credit worthiness who are authorized to provide investment services in the State of Wisconsin. These may include "primary" dealers or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15C3-1 (uniform net capital rule).

All financial institutions and broker/dealers who desire to become qualified for investment transactions must supply the following as appropriate:

- Audited financial statements
- National Association of Securities Dealers (NASD) certification
- Proof of state registration
- Or other documents requested by the County.

An annual review of the financial condition and registration of all qualified financial institutions and broker/dealers will be conducted by the investment officer.

## **VI. Safekeeping and Custody**

**1. *Delivery vs. Payment*** All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.

**2. *Safekeeping*** (Bank agreements)

Securities will be held by an independent third-party custodian selected by the entity as evidenced by safekeeping receipts in the County's name. The safekeeping institution shall annually provide a copy of their most recent report on internal controls.

3. – **Custody** (Investment firms) Investment securities and associated interest income of the county secured through the third party custodial agreement will be held in custody with investment firms such as Charles Schwab and Co Inc.

4. **Internal Controls** ~~The County Treasurer, Finance Director, and County Board Chair or designee~~ Pierce County Investment Officers shall establish a set of internal controls that shall be documented in writing. The internal controls will be reviewed by the County and with the independent auditor. The controls shall be designed to prevent employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent action by officers or employees of the county.

The Pierce County Investment Officers shall establish an annual independent review by an external auditor to assure compliance with policies and procedures or alternatively, compliance should be assured through the County annual independent audit.

## VII. Suitable and Authorized Investments

- a. General. The investment activity of Wisconsin public funds is governed by Wisconsin Statutes 66.0603. Prior to making any investment, the treasurer and finance director shall be responsible for ascertaining the cash flow needs of the county.
- b. Permissible investment types. Permissible investment shall be limited to the following unless prior approval of the investment plan is granted by the finance committee:
  - A. Time deposits in any credit union, bank, savings bank, trust company, ~~or savings and loan association, or other authorized depository as approved by the Finance and Personnel Committee and the County Board of Supervisors~~ that is authorized to transact business in this state if the time deposits mature in not more than three years.
  - B. Bonds or securities issued or guaranteed as to principal and interest by the federal government, or by a commission, board or other instrumentality of the federal government
  - C. Bonds or securities of any county, city, drainage district, technical college district, village, town or school district of this state.
  - D. Any security which matures or which may be tendered for purchase at the option of the holder within not more than 7 years of the date on which it is acquired, if that security has a rating which is the highest or 2<sup>nd</sup> highest rating category assigned by Standard & Poor's corporation, Moody's investors service or other similar nationally recognized rating agency or if that security is superior to, or on a parity with, a security of the same issuer which has a such a rating.
  - E. Securities on an open-end management investment company or investment trust, if the investment company or investment trust does not charge a sales load, if the investment company or investment trust is registered under the investment company act of 1940, 15 USC 80a-1 to 80a-64, and if the portfolio of the investment company or investment trust is limited to the following:
    - a. Bonds and securities issued by the federal government or a commission, board, or other instrumentality of the federal government.
    - b. Bonds that are guaranteed as to the principal and interest by the federal government or a commission, board or instrumentality of the federal government.
    - c. Repurchase agreements that are fully collateralized by bonds or securities



F. State of Wisconsin local government investment pool

Any other investment that is permissible under Wisconsin Statutes 66.0603 must first be approved by the finance committee.

### **VIII. Collateralization**

Full collateralization will be required on all time and demand deposit accounts, including checking accounts and non-negotiable certificates of deposit. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest. Collateral is required for amounts in excess of the ~~\$100,000~~250,000 coverage provided by Federal deposit insurance and the \$400,000 provided by the Public Deposit Recovery Statute (Chapter 34).

Collateral will always be held by an independent third party with whom the County has a current custodial agreement. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the County and retained. The right of collateral substitution is granted.

Since it is the intent of this policy to insure the protection of funds deposited, any bank not adhering to the aforementioned standards will be restricted to five hundred thousand dollars (\$500,000) as maximum deposits.

Deposits in the local government investment pool are to be exempt from collateralization of deposits.

### **IX. Reporting**

~~The County Treasurer, Finance Director, and County Board Chair or designee~~ Pierce County Investment Officers shall report to the Finance and Personnel Committee on no less than a quarterly basis on investment activity and returns. Reports will include performance, market sector breakdown, number of trades, interest earnings and such other detail as may be from time to time requested.

The Pierce County Investment Officers shall report to the committee current investment strategy being followed and recent economic conditions and market developments which have a bearing on this strategy.

## **X. Policy Considerations**

### ***1. Exemption***

Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

### ***2. Annual Review and Amendments***

The Pierce County Investment Policy will be formally adopted by the Finance and Personnel Committee. This investment policy shall be reviewed annually by the County Investment Officers and the finance committee. .

### ***3. Administration***

The responsibility for the administration of this policy shall rest with the ~~County Treasurer, County Finance Director, and County Board Chair or designee~~ Pierce County Investment Officers.

8/26/08 Approved by the County Board of Supervisors

\_\_\_\_\_ Revisions approved by the County Board of Supervisors



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

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## New form response

1 message

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**Steve Gustafson** <demo@fnsmtg.addonsite.com>  
To: "Jamie.feuerhelm" <jamie.feuerhelm@co.pierce.wi.us>

Wed, Nov 20, 2019 at 10:28 AM

**Request for F & P Action** has received a new response:

**Meeting Date** 2019-12-02

**Agenda Item** Resolution to Amend the Investment Policy

**Requesting Agency** Treasurer's Office

**Background** Pierce County adopted an Investment Policy in Resolution 08-07. The County Treasurer and Finance Director would like to amend that resolution to include the Administrative Coordinator to the group of Investment Officers, and update the value of FDIC insured funds specified in the original text. The draft provided by Corporation Counsel shows the specific changes.

**Staff Recommendation** I recommend approving the amendment to Resolution 08-07 to continue the practice of keeping sound investment and financial policies throughout the County.

**Recommended Motion: (Motion by seconded by to approve and authorize)** Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to approve and authorize Resolution 10-XX Amend Investment Policy.

**Requestor's email address** kathy.fuchs@co.pierce.wi.us

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Send mass emails from Sheets: Mail Merge SMTP

**8c.**

**Resolutions for First Reading:**

**Resolution No. 19-21 Set General  
Fund Unassigned Fund Minimum  
Balance**

**RESOLUTION NO. 19-21**  
**SET GENERAL FUND UNASSIGNED FUND MINIMUM BALANCE**

**WHEREAS**, Pierce County is required to perform certain auditing functions pursuant to §59.47 Wis. Stats., and follows the Government Accounting Standards Board (GASB) as it relates to generally accepted accounting principles for state and local governments, for the purpose of providing clear, consistent, transparent and comparable financial reporting; and

**WHEREAS**, GASB 54 dictates that the county either state in their auditing footnotes what the minimum fund balance policy is, or that there is no such policy, and the County previously adopted Resolution 11-20 with regard to Fund Balance Reporting and Governmental Fund Type Definitions and Appointments, wherein the Finance Director recommended that the general fund, unassigned fund balance should be at a minimum of 25% of general fund expenditures; and

**WHEREAS**, the general fund serves as a security backup for other funds within the County, and in the instance of a shortfall within another fund requires that the general fund step in to cover that deficit; and

**WHEREAS**, a minimum general fund unassigned fund balance is a not an appropriate target, but rather the minimum level to serve as a reserve to account for financial security of the County, as well as typical operating trends; and

**WHEREAS**, this matter was last addressed in 2011 and should be periodically evaluated for potential change consistent with sound financial practices, financial guidance, accounting principles and current operating circumstances and trends; and

**WHEREAS**, the minimum percentage that the unassigned balance should not fall below is up to the Board's discretion, however, a minimum threshold should provide guidance that drives subsequent action if the fund balance falls below that threshold; and

**WHEREAS**, the Finance and Personnel Committee, at its meeting on December 2, 2019, considered this matter and recommends that the County Board approve that the unassigned fund balance should fall no lower than 40% of general fund expenditures.

**NOW, THEREFORE BE IT RESOLVED**, by the Pierce County Board of Supervisors that the general fund, unassigned fund balance shall fall no lower than 40% of general fund expenditures, effective upon adoption of this resolution.

Dated this 17th day of December, 2019.

\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

*BDL*

Adopted: \_\_\_\_\_



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

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## New form response

1 message

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Steve Gustafson <demo@fnsmtg.addonsite.com>  
To: "Jamie.feuerhelm" <jamie.feuerhelm@co.pierce.wi.us>

Thu, Nov 21, 2019 at 11:02 AM

Request for F & P Action has received a new response:

**Meeting Date** 2019-12-02

**Agenda Item** Discuss & Take Action to set Unassigned General Fund Minimum Balance

**Requesting Agency** Administration / Finance

**Background** Pierce County adopted Resolution 11-20 on November 8, 2011 which was to comply with Government Accounting Standards Board (GASB) No. 54 - Fund Balance Reporting and Governmental Fund Type Definitions and Appointment. At that time, it was suggested that the general fund unassigned fund balance should be at a level of a minimum of 25% of general fund expenditures. It is no longer an appropriate target as maintaining a 25% minimum means that Pierce County would have cash flows problems at certain times of the year. There really is no downside to maintaining a higher level as most bond counsels would like to see it be 35-40%. The General Fund is the security back-up for every other fund of the County to cover other deficits. The average percentage that the auditors have seen in the last few years is upper 40s.

**Staff Recommendation** Pierce County adopt a Resolution setting the Unassigned General Fund Balance higher than the current minimum of 25% of general fund expenditures. It is recommended that the County Board approve that the Unassigned General Fund Balance should fall no lower than \_\_\_\_\_ (a number somewhere between 35-45%) and forward a resolution to the County Board for approval.

**Recommended Motion: (Motion by seconded by to approve and authorize)** A motion by , seconded by to recommend approving that the Unassigned General Fund Balance should fall no lower than \_\_\_\_\_ (a number somewhere between 35-45%) of general fund expenditures and forward a resolution to the County Board.

**Requestor's email address** julie.brickner@co.pierce.wi.us

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**8d.**

**Resolutions for First Reading:**

**Resolution No. 19-22 Transfer of  
Funds from General Fund for Hail  
Damaged Roofs & Related Roof Repair**

**RESOLUTION NO. 19-22**  
**TRANSFER OF FUNDS FROM THE GENERAL FUND**  
**FOR HAIL DAMAGED ROOFS AND RELATED ROOF REPAIR**

**WHEREAS**, thirty (30) Pierce County campus roof buildings sustained hail damage in late August, 2018 (not including the Solid Waste building); and

**WHEREAS**, fifteen (15) of the thirty roofs were less than fifteen years old, and were thus fully covered through the County's insurance and on September 10, 2019 and October 8, 2019, the Building Committee approved the replacement of roofs fully covered by insurance; and

**WHEREAS**, the other fifteen (15) roofs were more than fifteen years old, and were not fully covered by insurance and were depreciated accordingly;

**WHEREAS**, for the roofs that were not fully covered, in order to have the roofs fully repaired, the County would need to make up the difference in the repair estimate for which approval of the Board is necessary; and

**WHEREAS**, the total amount of the fifteen roofs not fully covered and depreciated that the County would need to pay for according to contractor's estimates is \$212,403.31; and

**WHEREAS**, the Building Committee, at its meeting on November 12, 2019 took action to recommend approval of an amount not to exceed \$220,000 from the General Fund to repair the remaining roofs not fully covered by insurance; and

**WHEREAS**, the roof on the Seyforth Building on the Fairgrounds was fully covered by insurance, however, additional roof related structural issues (condensation and insulation) were present that are not covered by insurance, and since repairs will be made to replace the fully covered shingles damaged by hail, it makes sense to repair the additional roof related issues at the same time; and

**WHEREAS**, the additional work is estimated to be \$40,155.44, and the Building Committee, at its meeting on November 12, 2019 took action to move forward with the repairs and recommend approval of an amount not to exceed \$42,000 from the General Fund to fund the additional work on the Seyforth Building roof; and

**WHEREAS**, the Finance and Personnel Committee, at its meeting on December 2, 2019, recommended approving the requests from the Building Committee in an amount not to exceed \$220,000 for hail damaged roofs, and an additional amount of not to exceed \$42,000 for the



Seyforth building, in the total sum of \$262,000 to come from the General Fund and be transferred to the Building/Maintenance department budget accordingly; and

**WHEREAS**, pursuant to §65.90(5) Wis. Stats., the County Board is required to authorize transfers in excess of 10% of the department budget, or if the transfer is requested from the General Fund rather than the Contingency Fund; and

**WHEREAS**, pursuant to §65.90(5)(a) Wis. Stats., a change in the amount of tax appropriation in a budget requires a vote of two-thirds of the entire membership of the County Board of Supervisors.

**NOW, THEREFORE BE IT RESOLVED**, by the Pierce County Board of Supervisors that it approves the recommendation as presented to transfer an amount not to exceed \$220,000 for hail damaged roofs, and an additional amount of not to exceed \$42,000 for the Seyforth building, in the total sum of \$262,000 to come from the General Fund and be transferred to the Building/Maintenance department budget.

Dated this 17th day of December, 2019.

\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

BDC

Adopted: \_\_\_\_\_



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

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## New form response

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Steve Gustafson <demo@fnsmtg.addonsite.com>  
To: "Jamie.feuerhelm" <jamie.feuerhelm@co.pierce.wi.us>

Thu, Nov 21, 2019 at 2:16 PM

Request for F & P Action has received a new response:

**Meeting Date** 2019-12-02

**Agenda Item** Discuss and take action on a resolution to transfer funds from the general fund for hail damaged roofs and related roof repairs - Forss

**Requesting Agency** Maintenance

**Background** Pierce County campus roofs had sustained hail damage in late August, 2018 which was confirmed by an insurance adjuster's inspection. There are a total of 30 roofs with the majority located in the Fairgrounds. 15 of the 30 roofs were older than 15 years old and therefore, the Insurance Company depreciated the Roofing Contractors Estimates. The total depreciated amount of the 15 roofs deducted from the Contractors Estimates is \$212,403.31. Of these 15 roofs, 3 of them are asphalt shingled and the other 12 are metal. Hail damage to asphalt singles greatly reduces the life of the roof. The Freier School is on the list of the 15. This roof is quite an old metal roof and a new roof would greatly help protect the value of this historic building. Of the remaining metal roofs, over half of them have leakage. New roofs on these buildings would help extend the life of these buildings. The Seyforth Building roof is less than 15 years of age and therefore the Insurance Company will fully cover the replacement of the asphalt shingles to the state the roof was prior to the storm. This building has also presented condensation build up in the areas of the light fixtures in the larger section of the building. The additional work to the Seyforth roof is estimated to be: \$40,155.44.

**Staff Recommendation** To pass the Resolution and forward to the County Board

**Recommended Motion: (Motion by seconded by to approve and authorize)** - Motion by S. Bjork/J. Kosin to request funding from the County Board via General Fund in an amount not to exceed \$220,000 to replace campus roofs, & forward request to Finance & Personnel Committee; motion carried unanimously. -Motion by D. Auckland/J. Kosin to request funding from the County Board via General Fund in an amount not to exceed \$42,000 to upgrade the replacement of the Seyforth Building roof & forward request to Finance & Personnel Committee; motion carried unanimously.

**Requestor's email address** jerry.forss@co.pierce.wi.us

[Quoted text hidden]



December 6, 2019

Wanda Kinneman  
Insurance/Risk Manager  
Pierce County Human Resources Office  
PO Box 128  
Ellsworth, WI 54011

RE	Insured:	Pierce County
	Claim No:	PROP18502132
	Loss Date:	8-30-19

Dear Ms. Kinneman:

This follows our phone conversation on 12-4-19 regarding hail damage to metal vs shingled roofs.

As we discussed at the time of that conversation, inspections have been made to all involved buildings for this loss. We found buildings with metal roofs along with buildings that were roofed with composite asphalt shingles.

The buildings with metal roofs did show signs of impact from hail. These were observed to be dents in the metal roofing of 1" or smaller. The dents found at the time of inspection are cosmetic in nature and did not affect the structural integrity of the metal roof. The dents will not affect the functional attributes of the metal roof system--including water-shedding capacity of the roof, the wind resistance of the roof, the material longevity, the corrosion resistance or the lifespan of the roof. These roofs in their current condition will maintain their same impact resistance as prior to this loss. Replacement of these roofs will only be made as a cosmetic consideration.



Those roofs that had shingles showed functional hail damage to the shingles as a result of impact from hail. We found fractures in the mat as well as softness in the mat. Industry studies have shown that softness in the mat, commonly called a bruise, is indicative of a fracture on the bottom side of the shingle or in the mat. Function damage to a shingle leads to a reduction in the long-term service life of the shingle.

To summarize, the buildings with metal roofs will have the same lifespan of the roof with the hail dents as they did prior to this storm, the buildings with shingles will need the roof replaced sooner as a result of the hail damage than they would have without any of the hail impacts.

We anticipate Pierce County will notify our office by years end as to which roofs will be replaced.

If you or any representative of Pierce County has questions or would like to discuss this further please know that a representative of Aegis would be available to meet in person.

Sincerely,

Mark Koch  
Sr. Field Claim Examiner

**Finance & Personnel Committee:**

Pierce County campus roofs had sustained hail damage in late August, 2018 which was confirmed by an insurance adjuster's inspection. There are a total of 30 roofs with the majority located in the Fairgrounds. 15 of the 30 roofs were older than 15 years old and therefore, the Insurance Company depreciated the Roofing Contractors Estimates. The total depreciated amount of the 15 roofs deducted from the Contractors Estimates is **\$212,403.31**.

Of these 15 roofs, 3 of them are asphalt shingled and the other 12 are metal. Hail damage to asphalt singles greatly reduces the life of the roof. The Freier School is on the list of the 15. This roof is quite an old metal roof and a new roof would greatly help protect the value of this historic building. Of the remaining metal roofs, over half of them have leakage. New roofs on these buildings would help extend the life of these buildings.

The Seyforth Building roof is less than 15 years of age and therefore the Insurance Company will fully cover the replacement of the asphalt shingles to the state the roof was prior to the storm. This building has also presented condensation build up in the areas of the light fixtures in the larger section of the building. The construction of this roof is different than a lot of buildings due to the fact that there is no attic in it. There are tongue and grooved planks placed on top of the inner exposed support arches. Insulation in the form of a plastic vapor barrier, 1" white Styrofoam bead boards and a ½" of a fiber building board were then fastened on top of the planks with a ½" roof sheeting and shingles on top of that. In later years, 2 more inches of foam board insulation and sheet rock were added to the bottom side of the roof but, the condensation problem comes from where the electrical boxes for the lights are anchored to the bottom side of the planking. A discussion with the roofing contractor to develop a remedy to address this issue determined the following. The existing roof and insulation would be completely removed down to the planking and discarded. New furring strips that would allow 3" of a spray foam insulation to be added which not only adds significant R Value to the building but, also seals up any cracks and crevices and then also allows for new roof sheeting and shingles to be installed. The additional work to the Seyforth roof is estimated to be: **\$40,155.44**.

On September 10<sup>th</sup> the Building Committee approved the replacement of the Courthouse roof covered fully by insurance.

On October 8<sup>th</sup> the Building Committee approved proceeding with the replacement of those additional roofs fully covered by insurance.

On November 12<sup>th</sup> the Building Committee took action to request an amount not to exceed **\$220,000** from the General Fund to repair the remaining roofs that are not fully covered by insurance. The Committee also took action to request an amount not to exceed **\$42,000** to fund the additional work on the Seyforth Building roof. *(Minutes attached)*

It is understood that these roofs are in no immediate danger of any structural damage due to the hail however, this would be an opportune time to address several varying roof problems, return the buildings back to the state they were when they were new and the roofs would then be fully covered by insurance for the next 15 years. In the end, the County will have 30 roofs replaced and 1 roof upgraded for approximately \$260,000.00.

**APPROVED MINUTES OF THE  
BUILDING COMMITTEE MEETING HELD  
September 10, 2019 – 4:00 p.m.**

**STATE OF WISCONSIN  
COUNTY OF PIERCE**

**County Board Room; Courthouse  
414 W. Main St., ELLSWORTH, WI**

**2019 - 08**

**1) Meeting Convened**

The Pierce County Building Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Because of the absence of the Chairman & Vice-Chairman Clerk Jamie Feuerhelm called the meeting to order at 4:00 p.m.

**1a) Those Present**

A quorum was established acknowledging 3 members present; 2 excused.

Members present:

Mike Kahlow      District #6  
Scott Bjork        District #7  
Dale Auckland    District #12

Absent/Excused:

Dan Reis            District #13  
Jerry Kosin         District #15

Clerk called for nominations of a temporary chairman. Supervisor D. Auckland nominated Scott Bjork. Clerk called for other nominations. Motion by D. Auckland/M. Kahlow to close nominations & cast a unanimous ballot for S. Bjork as temporary chairman; motion carried.

Also present: Jerry Forss-Maintenance Supervisor, Matt Kelly-Fair Groundskeeper, Jamie Feuerhelm-County Clerk, & Jack Hines-Ellsworth resident.

**1b) Public Comment**

Jack Hines asked Committee who was responsible for setting the rental rates for the fairgrounds. M. Kelly stated that both the Fair & Building Committees set those rates with the recommendation coming from the Fair Committee & final approval from the Building Committee. Mr. Hines stated that if the rates were lower that it may have the potential of attracting more entities willing to rent the facilities. M. Kelly reported that the recent tractor pull event went well, adding that 25 states were represented by those who participated. Also that the entity renting the facilities commented that Pierce County's venue is one of the nicest all around the country.

**2) Agenda Adopted**

Motion by M. Kahlow/D. Auckland to adopt agenda as presented; motion carried unanimously.

**3) Minutes Approved**

Motion by M. Kahlow/S. Bjork to approve minutes of the Aug. 13<sup>th</sup>, 2019 meeting; motion carried unanimously.

**4) Discuss space needs**

J. Forss indicated that there was not much new to report other than he expected the office space be temporarily used by Register of Deeds would be vacated in about two weeks.

**5) Discuss / Take action on bid for Courthouse Hall Damaged Roof Replacement**

J. Forss stated that the project was advertised & he received only one bid from Fischer Roofing. His suggestion was to approve this bid, adding that the insurance company is going to give full replacement funds

for this roof. Motion by D. Auckland/M. Kahlow to approve bid from Fischer Roofing for the Courthouse roof in the amount of \$174,782; motion carried unanimously.

**6) Discuss / Take action on bid for Campus Hall Damaged Roof Replacements**

J. Forss explained there were 29 roofs needing repair to include PCOB & 28 others on the Fairgrounds. Thirteen of those would be fully covered by insurance with the other 15 being covered on a prorated basis. Committee discussed condition of those being prorated. They then directed staff to do further research on those roofs to determine which ones may need more immediate attention & those that could possibly wait for a while. No action taken.

**7) Discuss the Blue Building progress**

J. Forss stated there was nothing new to report on this project.

**8) Discuss / Take action on funding the LEC Waterway Project**

J. Forss explained that he requested this project to be funded by the Jail/Sheriff's Dept. building fund but was later informed that this fund has since been closed out; therefore the funds could not be accessed. He suggested an alternative funding source in the Building Outlay-Campus Improvement 2018 account. Motion by M. Kahlow/D. Auckland to approve funding the LEC Waterway Project with Building Outlay-Campus Improvement 2018 funds; motion carried unanimously.

**9) Fair Groundskeeper report**

M. Kelly submitted written report that was accepted by the Committee.

**10) Maintenance Supervisor report**

J. Forss submitted written report that was accepted by the Committee.

**11) Future Agenda Items**

- Space needs
- Campus buildings roof repair bids-those not fully covered
- Blue Building project
- Generator maintenance contracts

**12) Next Meeting Date**

Next regular meeting set for Oct. 8<sup>th</sup>, 2019 at 4 p.m.; County Board Room.

**13) Adjournment**

Meeting adjourned at 4:58 p.m. by motion of M. Kahlow/D. Auckland; motion carried unanimously.

Respectfully submitted by: Jamie R. Feuerhelm, Pierce County Clerk



**APPROVED MINUTES OF THE  
BUILDING COMMITTEE MEETING HELD  
October 08, 2019 – 4:00 p.m.**

**STATE OF WISCONSIN  
COUNTY OF PIERCE**



**County Board Room; Courthouse  
414 W. Main St., ELLSWORTH, WI**

**2019 - 09**

**1) Meeting Convened**

The Pierce County Building Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman Dan Reis called the meeting to order at 4:01 p.m.

**1a) Those Present**

A quorum was established acknowledging 5 members present.

Members present:

Absent/Excused:

Mike Kahlow	District #6
Scott Bjork	District #7
Dale Auckland	District #12
Dan Reis	District #13
Jerry Kosin	District #15

Also present: Jerry Forss-Maintenance Supervisor, Matt Kelly-Fair Groundskeeper, Jamie Feuerhelm-County Clerk, Jason Matthys-Administrative Coordinator, Ann Webb-Fair Coordinator, & Wanda Kinneman-Insurance Coordinator.

**1b) Public Comment**

AC J. Matthys updated the Committee on the WI-FI project at the fairgrounds. He indicated that the company is currently working on the tower adding the proper equipment, then the plan is to install the necessary equipment on the fairgrounds.

**2) Agenda Adopted**

Motion by S. Bjork/D. Auckland to adopt agenda as presented; motion carried unanimously.

**3) Minutes Approved**

Motion by S. Bjork/D. Auckland to approve minutes of the Sept. 10<sup>th</sup>, 2019 meeting; motion carried unanimously.

**4) Discuss / Take action on the use of the Seyforth Building for a Red Cross Blood Drive**

A. Webb explained that the Red Cross contacted her about the use of the Seyforth Building for a blood drive. They came to inspect the building to see if it met their needs & A. Webb reported that they were very satisfied with the building's amenities. The blood drive would be held from 1 p.m. to 7 p.m. A date is yet to be determined. The Red Cross was requesting rental fees be waived. Motion by J. Kosin/S. Bjork to authorize the use of the Seyforth Building by the Red Cross for a blood drive on a date to be determined by the Red Cross. All rental fees to be waived; motion carried unanimously.

**5) Discuss space needs**

J. Forss indicated that file storage for Register of Deeds would be moving soon. AC J. Matthys indicated that he had met with the DA's Office to get further clarification & direction on their space needs.

**6) Discuss / Take action on Hail Damaged Roofs**

J. Forss presented colored listing of roofs in question & attempted to explain which ones were fully covered & those that were only partially covered by insurance. Various options were discussed about what claims to make official with the insurance company, or not, as well as the condition of each roof & the urgency of repair. Committee discussed obtaining enough funds to replace all the roofs that were damaged as well as an additional upgrade option for the Seyforth Building.

- Motion by M. Kahlow/S. Bjork to authorize maintenance staff to move forward with all the campus roofs that were fully covered by insurance; motion carried unanimously

- Motion by M. Kahlow/S. Bjork to request funding from the County Board via Contingency Fund in an amount not to exceed \$220,000 to replace campus roofs, & forward request to Finance & Personnel Committee; motion carried unanimously.

Motion by M. Kahlow/D. Auckland to request funding from the County Board via Contingency Fund in an amount not to exceed \$42,000 to upgrade the replacement of the Seyforth Building roof & forward request to Finance & Personnel Committee; motion carried unanimously.

**7) Discuss Parking Updates**

J. Forss stated the new parking rules had been instituted & seem to be going well so far.

**8) Discuss / Take action on Bids for Generator Maintenance**

J. Forss presented bids from four companies to perform the maintenance on campus generators to include the new jail site. Bids for 5 year contracts were as follows: Hunt Electric Corp. for \$43,400; Pioneer Critical Power for \$51,180; Wolter Power Systems for \$47,050; Midwest Electric & Generator Inc. for \$47,050. Motion by S. Bjork/J. Kosin to approve 5 year generator maintenance contract with Hunt Electric in the amount of \$43,400; motion carried unanimously.

**9) Fair Groundskeeper report**

M. Kelly submitted written report that was accepted by the Committee.

**10) Maintenance Supervisor report**

J. Forss submitted written report that was accepted by the Committee.

**11) Future Agenda Items**

- Space needs
- Campus buildings roof repair bids-those not fully covered
- Blue Building project
- Elevator maintenance contracts

**12) Next Meeting Date**

Next regular meeting set for Nov. 12<sup>th</sup>, 2019 at 11:15 a.m.; County Board Room, after County Board meeting.

**13) Adjournment**

Meeting adjourned at 5:43 p.m. by motion of M. Kahlow/S. Bjork; motion carried unanimously.

Respectfully submitted by: Jamie R. Feuerhelm, Pierce County Clerk

**UNAPPROVED MINUTES OF THE  
BUILDING COMMITTEE MEETING HELD  
November 12, 2019 – 11:15 a.m.**

**STATE OF WISCONSIN  
COUNTY OF PIERCE**

**County Board Room; Courthouse  
414 W. Main St., ELLSWORTH, WI**

**2019 - 10**

**1) Meeting Convened**

The Pierce County Building Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman Dan Reis called the meeting to order at 11:36 a.m.

**1a) Those Present**

A quorum was established acknowledging 4 members present; 1 excused.

Members present:

Absent/Excused:

Scott Bjork                      District #7

Mike Kahlow                      District #6

Dale Auckland                      District #12

Dan Reis                      District #13

Jerry Kosin                      District #15

Also present: Jerry Forss-Maintenance Supervisor, Matt Kelly-Fair Groundskeeper, Jamie Feuerhelm-County Clerk, Jason Matthys-Administrative Coordinator, Ann Webb-Fair Manager, Jack Hines-resident, & Bill Emery-resident.

**1b) Public Comment**

None

**2) Agenda Adopted**

Motion by S. Bjork/D. Auckland to adopt agenda as presented; motion carried unanimously.

**3) Minutes Approved**

Motion by S. Bjork/J. Kosin to approve minutes of the Oct. 8<sup>th</sup>, 2019 meeting; motion carried unanimously.

**4) Discuss / Take action on the 2020 non-fair time rental rates**

A. Webb explained that a 5% increase was recommended to the Fair Committee but their recommendation to the Building Committee was to keep the rates the same as 2019 with the exception of the Grandstand area, listed as item #15 on rental rate sheet. She added that the Fair Committee is recommending a 5% increase to this area due to the improvements & expansion made in that area. Motion by J. Kosin/D. Auckland to approve 2020 non-fair time rental rates as submitted, to include 5% increase in rental rate for Grandstand Area; motion carried unanimously.

**5) Discuss / Take action on the Fairgrounds usage report**

J. Forss & A. Webb presented usage report for the Fairgrounds indicating what buildings were being rented throughout the year, as well as current rental rates. She requested authorization to do a press release containing this information & promote the usage & rental rates to educate the public on the facts of the Fairgrounds usage. Also to request document be forwarded to County Board so they have the factual data as well. Motion by S. Bjork/D. Auckland to authorize Fair staff to promote & advertise factual usage of the Fairgrounds & forward copy of data to the County Board; motion carried unanimously.

**6) Discuss / Take action on Funsters using the Seyforth Building on December 14, 2019 for Santa Day with fees waived**

A. Webb explained that the group has done this event in the past & used the same building. Supervisor J. Kosin added that this event was open to all Pierce County residents, not only the Ellsworth area. Motion by J. Kosin/S. Bjork to authorize the use of the Seyforth Building by Ellsworth Funsters for Santa Day on Dec. 14, 2019; all rental fees to be waived; motion carried unanimously.

**7) Discuss space needs**

J. Forss indicated that staff is still working on the secured area storage but nothing new to report at this time. AC J. Matthys stated that he has been working with Human Services Director Ron Schmidt in reorganizing office space in that department as well as determining what other space might be available.

**8) Discuss / Take action on the prospective Annex Remodeling Project**

J. Matthys explained future needs for the Administration Dept. & County Board, as well as other departments & how many work closely on a daily basis. He indicated that a representative from Market & Johnson looked at the Annex & reviewed County needs & developed a draft to renovate some of the space there. He added that the current Maintenance Dept. Building Outlay account has two line items designated for Annex maintenance & remodel that could be used to fund the project. He recommended combining those two items into one to use for this project. Motion by J. Kosin/D. Auckland to approve combining Building Outlay Annex Maintenance/Remodeling 2013 & Annex Jail Remodel & Maintenance 2014 & 2016 in the amount of \$540,457 into one account/fund to use for Annex Remodeling Project; motion carried unanimously.

**9) Discuss / Take action on the Maintenance Supervisor joining the Wisconsin Facility Management Association with annual \$35 membership being paid for with County funds**

J. Forss requested to join this association to be able to communicate more effectively with other facility managers throughout the State. He felt it would not only be a learning experience but could also lead to opportunities for Pierce County to save money in a number of ways. Motion by S. Bjork/D. Auckland to approve & authorize Maintenance Supervisor to join WI Facility Management Association & to pay membership fee of \$35 with Maintenance Dept. funds; motion carried unanimously.

**10) Discuss / Take action on non-insurance covered balance of hail damaged roofs**

J. Forss explained that the Committee took action to have the roofs repaired at last meeting but the directive was that funds were to come from the Contingency Fund. The amount being sought does not meet the parameters to use funds from the Contingency so the request should have been to seek those funds from the General Fund. He requested the Committee to re-address from where the funds were to be requested.  
- Motion by S. Bjork/J. Kosin to request funding from the County Board via General Fund in an amount not to exceed \$220,000 to replace campus roofs, & forward request to Finance & Personnel Committee; motion carried unanimously.

-Motion by D. Auckland/J. Kosin to request funding from the County Board via General Fund in an amount not to exceed \$42,000 to upgrade the replacement of the Seyforth Building roof & forward request to Finance & Personnel Committee; motion carried unanimously.

**11) Discuss the progress of the roof replacement project**

J. Forss indicated that the buildings on the fairgrounds that needed replacement shingles were completed. He added that the steel buildings needing roof replacement could be done throughout the winter. He also informed the Committee that the Round Barn experienced some water damage while the roof was being replaced but the vendor agreed to fix all damages. Supervisor J. Kosin suggested Mr. Forss get something in writing to that effect.

**12) Discuss / Take action on the purchase of bleachers for the Fairgrounds**

J. Forss explained that they have been replacing the old wooden portable bleachers with an aluminum style

portable bleacher. The request was to purchase the same style & size as last year. Fairgrounds Keeper M. Kelly obtained two quotes for the bleachers. A third vendor was contacted but did not have the same style bleacher. Quotes were as follows: Kay Park Recreations for \$50,525.50; & Speedy Bleacher for \$54,315.95. J. Forss further explained that there was no certainty that even if ordered today the bleachers would arrive before the end of the year so he also requested the 2019 funds be carried over to the 2020 Budget in the event they did not arrive in time. Motion by S. Bjork/J. Kosin to approve purchase of bleachers from Kay Park Recreations in the amount of \$50,525.50 from Fair Capital Improvement & forward request to Finance & Personnel Committee to carry forward the 2019 funds to the 2020 Budget; motion carried unanimously.

**13) Discuss / Take action on the purchase of perimeter fencing for the Fairgrounds**

For the past few years Fairgrounds staff has been replacing approx. 400 ft. of perimeter fencing around the Fairgrounds. The request was to purchase the materials for the same amount this year. M. Kelly indicated that staff was involved in several other projects this year & the fencing has not yet been installed, but he suggested the materials be purchased & the fence could be installed in the spring. Quotes for materials were as follows: Best Built Fence Co. for \$6,444.50; Fence-Material.com for \$6,744.94; & Century Fence for \$7,220. Motion by D. Auckland/S. Bjork to approve purchase of fencing materials from Best Built Fence Co. in the amount of \$6,444.50; motion carried unanimously.

**14) Discuss / Take action on elevator maintenance contracts**

J. Forss explained that the County currently has elevators in three buildings, the Courthouse, PCOB, & Law Enforcement Facility. They are currently be serviced by two different vendors. He informed Committee that he received quotes for a two & five year contract, adding that he is suggesting a five year contract. Motion by S. Bjork/D. Auckland to approve five year contract with Kone Elevator Service for the three elevators in Courthouse, PCOB, & Law Enforcement Facility in the amount of \$465/month, contingent upon approval of contract from Corporation Counsel; motion carried unanimously.

**15) Discuss / Take action on the purchase of 12' snow plow box for snow removal**

J. Forss indicated that he researched getting a larger plow for the large loader acquired earlier from the military to gain some time & efficiency during snow removal seasons. He obtained three prices for a more heavily built plow, received two prices for a Boss Box Plow & one Yeti Box Plow. They were as follows: Ellsworth Ford-Boss Plow for \$5,895; Hay Creek Lawn Care-Boss Plow for \$6,177; & Yeti Plow (factory direct) for \$3,550. Motion by J. Kosin/S. Bjork to approve purchase of box plow from Yeti Snow Pushers in the amount of \$3,550; motion carried unanimously.

**16) Fair Groundskeeper report**

M. Kelly submitted written report & gave oral review of monthly activities that was accepted by the Committee.

**17) Maintenance Supervisor report**

J. Forss submitted written report & gave oral review of monthly activities that was accepted by the Committee.

**18) Future Agenda Items**

- Space needs

**19) Next Meeting Date**

Next regular meeting set for Dec. 10<sup>th</sup>, 2019 at 4:00 a.m.; County Board Room.

**20) Adjournment**

Meeting adjourned at 12:55 p.m. by motion of S. Bjork/J. Kosin; motion carried unanimously.

Respectfully submitted by: Jamie R. Feuerhelm, Pierce County Clerk

## Pierce County losses

Structure	Number	Contractor Estimate	Depreciation (Age)	ACV	Age for ACV	Anticipated Final Claim Expense
4H Food Stand	Building #22	\$9,958.00	\$7,212.75	\$2,745.25	over 15	\$2,745.25
Beldenville	Building # 40	\$20,670.00	\$7,392.73	\$13,277.27	over 15	\$13,277.27
Blue Barn	Building # 33	\$77,758.00	\$38,294.14	\$39,463.86	over 15	\$39,463.86
Can Shed	Building #15	\$1,494.00	\$537.58	\$956.42	over 15	\$956.42
Cattle Arena	Building #34	\$110,855.00	\$44,039.44	\$68,815.56	over 15	\$68,815.56
Dog Shed	Building #36	\$1,114.00	\$707.19	\$406.81	over 15	\$406.81
Drewiski Barn	Building #35	\$72,618.00	\$25,570.45	\$47,047.55	over 15	\$47,047.55
First Aid Building	Building # 5	\$3,442.50	\$1,323.86	\$2,118.64	over 15	\$2,118.64
Frier Schoolhouse	Building #14	\$15,407.00	\$6,491.20	\$8,915.80	over 15	\$8,915.80
Home EC Building	Building # 21	\$33,238.00	\$14,434.00	\$18,803.00	over 15	\$18,803.00
Horse Barn	Building # 2	\$65,358.00	\$42,413.46	\$22,944.54	over 15	\$22,944.54
Maintenance Building	Building # 28	\$12,271.75	\$3,780.36	\$8,491.39	over 15	\$8,491.39
Milk House	Building # 32	\$11,298.50	\$4,940.79	\$6,357.71	over 15	\$6,357.71
Pierce County Food Stand	Building # 9	\$6,550.00	\$3,957.97	\$2,592.03	over 15	\$2,545.86
Rabbit/Poultry Building	Building # 29	\$23,082.00	\$13,306.39	\$9,775.61	over 15	\$9,775.61
<b>Totals:</b>		<b>\$465,114.75</b>	<b><u>\$212,403.31</u></b>	<b>\$252,711.44</b>		<b>\$252,711.44</b>
				Amount covered by insurance		Amount needed form upgraded foam instalaltion. <u>\$40,155.00</u>
Seyforth Building	Building #4	\$80,624.50		\$40,469.50		

**Grand Total Needed for all the roofs replaced plus the Seyforth Building upgrade; \$252,558.31**

## **Pierce County Buildings Roofs**

### **Build #   Name**

#1	Grandstand
#2	Horse Barn
#3	Kenny Hines Memorial
#4	Seyforth
#5	First Aid
#8	Green White Electrical
#9	Pierce County Foodstand
#11	Dump Station
#12	Tan Restrooms
#13	Senior Citizens
#14	Frier Schoolhouse
#15	Can Shed
#16	Gazebo
#17	Picnic Shelter
#20	Electrical Green white Seyf
#21	Home Ec
#22	4H foodstand
#23	Round Barn
#25	Rb Millhouse/ breakroom
#26	Electrical intercom
#28	Maitenance
#29	Rablit/poultry
#30	Horse announcing stand
#31	Silver barn
#32	Milkhouse
#33	Blue barn
#34	Arena barn
#35	Drewiski
#36	Dog shed
#37	Shaving shed
#40	Beldenville old car club
#41	Livestock auction bldg
	Courthouse
#44	PC Office Building
#43	Solid Waste



Cairns Street

North  
Entrance  
(Vehicles)



Pierce County Fairgrounds

164 N. Maple Street

Ellsworth, WI 54011

715-273-6874

The Fair Office is in the Seyforth Building

Parking



WY. 66

Vehicle Entrance  
CLOSED  
West  
Entrance  
(Pedestrian)

South  
Entrance  
(Pedestrian)

Beer Tent

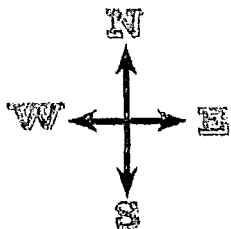
Grandstand

Kenny Hines  
Memorial Building

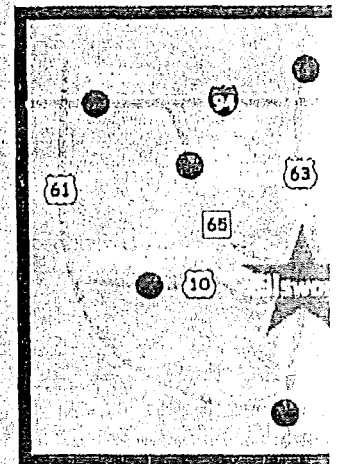
Grandstand Track

Ray Street

Grove Street



ELLSWORTH



<b>Bruce Andrews Seamless Gutters, LLC</b>		<b>Contracting Service Agreement</b>	
		<b>Date : 07/24/2019</b>	
		<b>Customer</b>	
Representative: Jeremy Andrews		Name: Pierce County Fairgrounds C/O Jerry Forss	
Address: PO BOX 39		Address: 428 West Grove Street	
City, State and Zip: Bay City WI 54723		City, State and Zip: Ellsworth, WI 54011	
Tele: 715-308-5875-Cell / 715-448-2200-Office		Tele: 715-273-6875	
Protect building and landscape as much as possible check to make sure all roof deck is sound. Tear Off and Replacement <i>(Rotten Wood or Decking may be additionally charged if needed)</i> Installation Project Scope: <b>Building #28--Maintenance Building</b>		<div style="border: 1px solid black; padding: 2px; text-align: center;">**BA Seamless Provides all Permits **</div>	
Installation of:  <b>Roofing.....\$8,388.00</b> 13.73 Sq. Pro Rib Steel Roofing 82' Drip Edge 68' Rake Edge 41' Ridge Cap Tear Off Dumpster Rental Equipment Rental		<b>Siding:</b> 6.4 Sq. Steel Siding.....\$3,840.00  <b>Gutters:</b> 5'--5" Seamless Gutters...\$43.75	
		Extra Work Such as Painting are NOT Included But Can be Done as T&M If The Need Arises. We Will Notify The County of Any Issues.	
		<div style="border: 1px solid black; padding: 5px;">           At Signing: \$6,211.25            Completion: \$6,210.50         </div>	
Contract Price: \$12,271.75		Payments:	
Qualifications and conditions:			
<b>Certificate by Customer</b>		State color choice here--	
Customer hereby certifies that he or she has read this Agreement, Including The Terms and Conditions below and on the reverse, if applicable, and that the customers understand the same and hereby authorizes Contractor to commence the Project.			
<b>Contractor Signing Information</b>		<b>Customer Signing Information</b>	
Authorized signature: Jeremy Andrews		Signature:	
Date of Signing:		Date of Signing:	
<ol style="list-style-type: none"> <li>1. Contracting Services. Contractor agrees to complete the A Project in a good and workmanlike manner, in accordance with the terms and conditions of this Agreement, and subject to compliance by Customer with its obligations under the Agreement. Any alterations or deviation from the above Specification involving extra cost of material or labor will be executed upon written order for same, and will become an extra charge over the sum mentioned in this contract. The customer will be responsible for all additional costs and the time for work due to concealed conditions. Contractor will not be responsible for any work outside of this agreement.</li> <li>2. Payment. Customer agrees to pay the Deposit upon execution of the Agreement and the balance of the Total Contract Price upon substantial completion of the Project. In the event of a default of the Agreement by customer, interest will accrue at the rate of 1.5 percent per month. Customer is required to pay all legal fees and costs contractor incurs to recover payment.</li> <li>3. Customers Obligations. Customer agrees as follows:             <ol style="list-style-type: none"> <li>(a) to select and all materials, colors designs and other selections as contractor may request forthwith upon Contractors request</li> <li>(b) to comply with the qualifications and conditions referred to above, if any.</li> </ol> </li> <li>4. Warranty by contractor. Contractor warrants that all work will be completed in a good and workmanlike manner, free in defects in workmanship for a period two (2) years. Customer sole remedy in the event that Contractors breaches this Warranty is to require Contractor to repair, or at Contractors sole option, replace any defective workmanship or materials. This warranty is the sole warranty provided by Contractor and replaces any warranty, express or implied, in law or equity. Limitations on Liability, Contractors, Liability for any losses or damages suffered or incurred by customer as a result of performance buy contractor of its obligation under this Agreement shall be limited to the amount paid by customer under this Agreement. Under no circumstances shall contractor be liable for any damages caused to customer by reason of any delay in commencement or completion of the project, whether within or outside contractors control.</li> <li>6. Regarding property and landscape, while efforts will be made to protect property and plants, there will always exist the possibility of some harm to plant, lawn, and trees, Large trucks may drip oil, scratch on in other ways harm driveways, contractors will make efforts to prevent any damage, customer will not hold contractor responsible.</li> </ol>			

<b>Bruce Andrews Seamless Gutters, LLC</b>		<b>Contracting Service Agreement</b>	
		<b>Date : 07/24/2019</b>	
		<b>Customer</b>	
Representative: Jeremy Andrews		Name: Pierce County Fairgrounds C/O Jerry Forss	
Address: PO BOX 39		Address: 428 West Grove Street	
City, State and Zip: Bay City WI 54723		City, State and Zip: Ellsworth, WI 54011	
Tele: 715-308-5875-Cell / 715-448-2200-Office		Tele: 715-273-6875	
Protect building and landscape as much as possible check to make sure all roof deck is sound. Tear Off and Replacement <i>(Rotten Wood or Decking may be additionally charged if needed)</i> Installation Project Scope: <b>Building #32--Milk House</b>		<div style="border: 1px solid black; padding: 5px; text-align: center;"> <b>**BA Seamless Provides all Permits**</b> </div>	
<b>Installation of:</b>  <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <b>Roofing.....\$9,264.00</b>            15.19 Sq. Pro Rib Steel Roofing            98' Drip Edge            64' Rake Edge            49' Ridge Cap            Tear Off            Dumpster Rental            Equipment Rental         </div> <div style="width: 45%;"> <b>Gutters:</b>            98'--5" Seamless Gutters....\$857.50            36'--3x4 Downspouts.....\$279.00   <b>Window/Door Wraps:</b>            2 Each--Window Wraps----\$398.00            2 Each--Door Wraps-----\$500.00         </div> </div>		Extra Work Such as Painting are NOT Included But Can be Done as T&M If The Need Arises. We Will Notify The County of Any Issues.   <div style="border: 1px solid black; padding: 10px; text-align: center; margin-top: 20px;"> <b>At Signing: \$5,649.25</b>  <b>Completion: \$5,649.25</b> </div>	
Contract Price: \$11,298.50		Payments:	
Qualifications and conditions:			
<div style="display: flex; justify-content: space-between;"> <div style="width: 40%;"><b>Certificate by Customer</b></div> <div style="width: 60%;">State color choice here--</div> </div>			
Customer hereby certifies that he or she has read this Agreement, Including The Terms and Conditions below and on the reverse, if applicable, and that the customers understand the same and hereby authorizes Contractor to commence the Project.			
<b>Contractor Signing Information</b>		<b>Customer Signing Information</b>	
Authorized signature: Jeremy Andrews		Signature:	
Date of Signing:		Date of Signing:	
<ol style="list-style-type: none"> <li>1. Contracting Services. Contractor agrees to complete the A Project in a good and workmanlike manner, in accordance with the terms and conditions of this Agreement, and subject to compliance by Customer with its obligations under the Agreement. Any alterations or deviation from the above Specification involving extra cost of material or labor will be executed upon written order for same, and will become an extra charge over the sum mentioned in this contract. The customer will be responsible for all additional costs and the time for work due to concealed conditions. Contractor will not be responsible for any work outside of this agreement.</li> <li>2. Payment. Customer agrees to pay the Deposit upon execution of the Agreement and the balance of the Total Contract Price upon substantial completion of the Project. In the event of a default of the Agreement by customer, interest will accrue at the rate of 1.5 percent per month. Customer is required to pay all legal fees and costs contractor incurs to recover payment.</li> <li>3. Customers Obligations. Customer agrees as follows:             <ol style="list-style-type: none"> <li>(a) to select and all materials, colors designs and other selections as contractor may request forthwith upon Contractors request</li> <li>(b) to comply with the qualifications and conditions referred to above, if any.</li> </ol> </li> <li>4. Warranty by contractor. Contractor warrants that all work will be completed in a good and workmanlike manner, free in defects in workmanship for a period two (2) years. Customer sole remedy in the event that Contractors breaches this Warranty is to require Contractor to repair, or at Contractors sole option, replace any defective workmanship or materials. This warranty is the sole warranty provided by Contractor and replaces any warranty, express or implied, in law or equity. Limitations on Liability, Contractors, Liability for any losses or damages suffered or incurred by customer as a result of performance buy contractor of its obligation under this Agreement shall be limited to the amount paid by customer under this Agreement. Under no circumstances shall contractor be liable for any damages caused to customer by reason of any delay in commencement or completion of the project, whether within or outside contractors control.</li> <li>6. Regarding property and landscape, while efforts will be made to protect property and plants, there will always exist the possibility of some harm to plant, lawn, and trees, Large trucks may drip oil, scratch on in other ways harm driveways, contractors will make efforts to prevent any damage, customer will not hold contractor responsible.</li> </ol>			

Bruce Andrews Seamless Gutters, LLC		Contracting Service Agreement	
		Date : 07/24/2019	
		Customer	
Representative: Jeremy Andrews		Name: Pierce County Fairgrounds C/O Jerry Forss	
Address: PO BOX 39		Address: 428 West Grove Street	
City, State and Zip: Bay City WI 54723		City, State and Zip: Ellsworth, WI 54011	
Tele: 715-308-5875-Cell / 715-448-2200-Office		Tele: 715-273-6875	
Protect building and landscape as much as possible check to make sure all roof deck is sound. Tear Off and Replacement <i>(Rotten Wood or Decking may be additionally charged if needed)</i> Installation Project Scope: <b>Building #9--Pierce County Food Stand</b>		**BA Seamless Provides all Permits **	
Installation of: <b>Roofing</b> 16 Sq. IKO Cambridge Shingles 78' Drip Edge 72' Rake Edge 39' Ridge Cap Remove and Replace Old Power Boot Tear Off Dumpster Rental Equipment Rental		Extra Work Such as Painting are NOT Included But Can be Done as T&M If The Need Arises. We Will Notify The County of Any Issues.	
		At Signing: \$3,275.00 Completion: \$3,275.00	
Contract Price: \$6,550.00		Payments:	
Qualifications and conditions:		State color choice here-- TBD	
<b>Certificate by Customer</b> Customer hereby certifies that he or she has read this Agreement, Including The Terms and Conditions below and on the reverse, if applicable, and that the customers understand the same and hereby authorizes Contractor to commence the Project.			
<b>Contractor Signing Information</b>		<b>Customer Signing Information</b>	
Authorized signature: Jeremy Andrews		Signature:	
Date of Signing:		Date of Signing:	
1. Contracting Services. Contractor agrees to complete the A Project in a good and workmanlike manner, in accordance with the terms and conditions of this Agreement, and subject to compliance by Customer with its obligations under the Agreement. Any alterations or deviation from the above Specification involving extra cost of material or labor will be executed upon written order for same, and will become an extra charge over the sum mentioned in this contract. The customer will be responsible for all additional costs and the time for work due to concealed conditions. Contractor will not be responsible for any work outside of this agreement. 2. Payment. Customer agrees to pay the Deposit upon execution of the Agreement and the balance of the Total Contract Price upon substantial completion of the Project. In the event of a default of the Agreement by customer, interest will accrue at the rate of 1.5 percent per month. Customer is required to pay all legal fees and costs contractor incurs to recover payment. 3. Customers Obligations. Customer agrees as follows: (a) to select and all materials, colors designs and other selections as contractor may request forthwith upon Contractors request (b) to comply with the qualifications and conditions referred to above, if any. 4. Warranty by contractor. Contractor warrants that all work will be completed in a good and workmanlike manner, free in defects in workmanship for a period two (2) years. Customer sole remedy in the event that Contractors breaches this Warranty is to require Contractor to repair, or at Contractors sole option, replace any defective workmanship or materials. This warranty is the sole warranty provided by Contractor and replaces any warranty, express or implied, in law or equity. Limitations on Liability, Contractors, Liability for any losses or damages suffered or incurred by customer as a result of performance buy contractor of its obligation under this Agreement shall be limited to the amount paid by customer under this Agreement. Under no circumstances shall contractor be liable for any damages caused to customer by reason of any delay in commencement or completion of the project, whether within or outside contractors control. 6. Regarding property and landscape, while efforts will be made to protect property and plants, there will always exist the possibility of some harm to plant, lawn, and trees, large trucks may drip oil, scratch on in other ways harm driveways, contractors will make efforts to prevent any damage, customer will not hold contractor responsible.			

<b>Bruce Andrews Seamless Gutters, LLC</b>		<b>Contracting Service Agreement</b>	
		<b>Date : 07/24/2019</b>	
		<b>Customer</b>	
Representative: Jeremy Andrews		Name: Pierce County Fairgrounds C/O Jerry Forss	
Address: PO BOX 39		Address: 428 West Grove Street	
City, State and Zip: Bay City WI 54723		City, State and Zip: Ellsworth, WI 54011	
Tele: 715-308-5875-Cell / 715-448-2200-Office		Tele: 715-273-6875	
Protect building and landscape as much as possible check to make sure all roof deck is sound. Tear Off and Replacement <i>(Rotten Wood or Decking may be additionally charged if needed)</i> Installation Project Scope: <b>Building #29--Rabbit/Poultry Building</b>  Installation of:  <b>Roofing</b> 38.22 Sq. Pro Rib Steel Roofing 182' Drip Edge 84' Rake Edge 91' Ridge Cap Tear Off Dumpster Rental Equipment Rental		<div style="border: 1px solid black; padding: 5px; text-align: center; margin-bottom: 10px;"> <b>**BA Seamless Provides all Permits **</b> </div> <p>Extra Work Such as Painting are NOT Included But Can be Done as T&amp;M If The Need Arises. We Will Notify The County of Any Issues.</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 20px;">         At Signing: \$11,541.00          Completion: \$11,541.00       </div>	
Contract Price: \$23,082.00		Payments:	
Qualifications and conditions:			
<b>Certificate by Customer</b>		State color choice here--	
Customer hereby certifies that he or she has read this Agreement, Including The Terms and Conditions below and on the reverse, if applicable, and that the customers understand the same and hereby authorizes Contractor to commence the Project.			
<b>Contractor Signing Information</b>		<b>Customer Signing Information</b>	
Authorized signature: Jeremy Andrews		Signature:	
Date of Signing:		Date of Signing:	
<ol style="list-style-type: none"> <li>1. Contracting Services. Contractor agrees to complete the A Project in a good and workmanlike manner, in accordance with the terms and conditions of this Agreement, and subject to compliance by Customer with its obligations under the Agreement. Any alterations or deviation from the above Specification involving extra cost of material or labor will be executed upon written order for same, and will become an extra charge over the sum mentioned in this contract. The customer will be responsible for all additional costs and the time for work due to concealed conditions. Contractor will not be responsible for any work outside of this agreement.</li> <li>2. Payment. Customer agrees to pay the Deposit upon execution of the Agreement and the balance of the Total Contract Price upon substantial completion of the Project. In the event of a default of the Agreement by customer, interest will accrue at the rate of 1.5 percent per month. Customer is required to pay all legal fees and costs contractor incurs to recover payment.</li> <li>3. Customers Obligations. Customer agrees as follows:             <ol style="list-style-type: none"> <li>(a) to select and all materials, colors designs and other selections as contractor may request forthwith upon Contractors request</li> <li>(b) to comply with the qualifications and conditions referred to above, if any.</li> </ol> </li> <li>4. Warranty by contractor. Contractor warrants that all work will be completed in a good and workmanlike manner, free in defects in workmanship for a period two (2) years. Customer sole remedy in the event that Contractors breaches this Warranty is to require Contractor to repair, or at Contractors sole option, replace any defective workmanship or materials. This warranty is the sole warranty provided by Contractor and replaces any warranty, express or implied, in law or equity. Limitations on Liability. Contractors, Liability for any losses or damages suffered or incurred by customer as a result of performance buy contractor of its obligation under this Agreement shall be limited to the amount paid by customer under this Agreement. Under no circumstances shall contractor be liable for any damages caused to customer by reason of any delay in commencement or completion of the project, whether within or outside contractors control.</li> <li>6. Regarding property and landscape, while efforts will be made to protect property and plants, there will always exist the possibility of some harm to plant, lawn, and trees, large trucks may drip oil, scratch on in other ways harm driveways, contractors will make efforts to prevent any damage, customer will not hold contractor responsible.</li> </ol>			



Bruce Andrews Seamless Gutters, LLC		Contracting Service Agreement	
		Date: 07/24/2019	
		Customer	
Representative: Jeremy Andrews		Name: Pierce County Fairgrounds C/O Jerry Forss	
Address: PO BOX 39		Address: 428 West Grove Street	
City, State and Zip: Bay City WI 54723		City, State and Zip: Ellsworth, WI 54011	
Tele: 715-308-5875-Cell / 715-448-2200-Office		Tele: 715-273-6875	
Protect building and landscape as much as possible check to make sure all roof deck is sound. Tear Off and Replacement <i>(Rotten Wood or Decking may be additionally charged if needed)</i> Installation Project Scope: <b>Building #14--School House Building</b>		**BA Seamless Provides all Permits **	
Installation of: <b>Roofing</b> 19 Sq. Pro Rib Steel Roofing 88' Drip Edge 78' Rake Edge 44' Ridge Cap Tear Off--3 Layers 19 Sq. OSB Decking Dumpster Rental Equipment Rental		Extra Work Such as Painting are NOT Included But Can be Done as T&M If The Need Arises. We Will Notify The County of Any Issues.	
		At Signing: \$7,703.50 Completion: \$7,703.50	
Contract Price: \$15,407.00		Payments:	
Qualifications and conditions:			
Certificate by Customer		State color choice here-- Earth	
Customer hereby certifies that he or she has read this Agreement, Including The Terms and Conditions below and on the reverse, if applicable, and that the customers understand the same and hereby authorizes Contractor to commence the Project.			
Contractor Signing Information		Customer Signing Information	
Authorized signature: Jeremy Andrews		Signature:	
Date of Signing:		Date of Signing:	
1. Contracting Services. Contractor agrees to complete the A Project in a good and workmanlike manner, in accordance with the terms and conditions of this Agreement, and subject to compliance by Customer with its obligations under the Agreement. Any alterations or deviation from the above Specification involving extra cost of material or labor will be executed upon written order for same, and will become an extra charge over the sum mentioned in this contract. The customer will be responsible for all additional costs and the time for work due to concealed conditions. Contractor will not be responsible for any work outside of this agreement. 2. Payment. Customer agrees to pay the Deposit upon execution of the Agreement and the balance of the Total Contract Price upon substantial completion of the Project. In the event of a default of the Agreement by customer, interest will accrue at the rate of 1.5 percent per month. Customer is required to pay all legal fees and costs contractor incurs to recover payment. 3. Customers Obligations. Customer agrees as follows: (a) to select and all materials, colors designs and other selections as contractor may request forthwith upon Contractors request (b) to comply with the qualifications and conditions referred to above, if any. 4. Warranty by contractor. Contractor warrants that all work will be completed in a good and workmanlike manner, free in defects in workmanship for a period two (2) years. Customer sole remedy in the event that Contractors breaches this Warranty is to require Contractor to repair, or at Contractors sole option, replace any defective workmanship or materials. This warranty is the sole warranty provided by Contractor and replaces any warranty, express or implied, in law or equity. Limitations on Liability. Contractors, Liability for any losses or damages suffered or incurred by customer as a result of performance by contractor of its obligation under this Agreement shall be limited to the amount paid by customer under this Agreement. Under no circumstances shall contractor be liable for any damages caused to customer by reason of any delay in commencement or completion of the project, whether within or outside contractors control. 6. Regarding property and landscape, while efforts will be made to protect property and plants, there will always exist the possibility of some harm to plant, lawn, and trees, Large trucks may drip oil, scratch on in other ways harm driveways, contractors will make efforts to prevent any damage, customer will not hold contractor responsible.			

<b>Bruce Andrews Seamless Gutters, LLC</b>		<b>Contracting Service Agreement</b>	
		<b>Date : 09/30/2019</b>	
		<b>Customer</b>	
Representative: Jeremy Andrews		Name: Pierce County Fairgrounds C/O Jerry Forss	
Address: PO BOX 39		Address: 428 West Grove Street	
City, State and Zip: Bay City WI 54723		City, State and Zip: Ellsworth, WI 54011	
Tele: 715-308-5875-Cell / 715-448-2200-Office		Tele: 715-273-6875	
<div style="display: flex; justify-content: space-between;"> <div> <p>Protect building and landscape as much as possible check to make sure all roof deck is sound. Tear Off and Replacement (Rotten Wood or Decking may be additionally charged if needed)</p> <p>Installation Project Scope: <b>Building #21--Home Ec Building</b></p> <p>Installation of:</p> <div style="display: flex; justify-content: space-between;"> <div> <p><b>Roofing: \$23,058.00</b></p> <p>38.18 Sq. Pro Rib Steel Roofing</p> <p>166' Drip Edge</p> <p>92' Rake Edge</p> <p>83' Ridge Cap</p> <p>Tear Off</p> <p>Dumpster Rental</p> <p>Equipment Rental</p> </div> <div> <p><b>Insulation:</b></p> <p>2" Spray-In Insulation with Intumescent Fire Paint--<b>\$10,180.00</b></p> </div> <div> <p>Extra Work Such as Painting are NOT Included But Can be Done as T&amp;M If The Need Arises. We Will Notify The County of Any Issues.</p> </div> </div> </div> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin-left: auto;"> <p>At Signing: \$16,619.00 Completion: \$16,619.00</p> </div> </div>			
Contract Price: \$33,238.00		Payments:	
Qualifications and conditions: State color choice here--			
<b>Certificate by Customer</b> Customer hereby certifies that he or she has read this Agreement, Including The Terms and Conditions below and on the reverse, if applicable, and that the customers understand the same and hereby authorizes Contractor to commence the Project.			
<b>Contractor Signing Information</b>		<b>Customer Signing Information</b>	
Authorized signature: Jeremy Andrews		Signature:	
Date of Signing:		Date of Signing:	
<ol style="list-style-type: none"> <li>1. Contracting Services. Contractor agrees to complete the A Project in a good and workmanlike manner, in accordance with the terms and conditions of this Agreement, and subject to compliance by Customer with its obligations under the Agreement. Any alterations or deviation from the above Specification Involving extra cost of material or labor will be executed upon written order for same, and will become an extra charge over the sum mentioned in this contract. The customer will be responsible for all additional costs and the time for work due to concealed conditions. Contractor will not be responsible for any work outside of this agreement.</li> <li>2. Payment. Customer agrees to pay the Deposit upon execution of the Agreement and the balance of the Total Contract Price upon substantial completion of the Project. In the event of a default of the Agreement by customer, interest will accrue at the rate of 1.5 percent per month. Customer is required to pay all legal fees and costs contractor incurs to recover payment.</li> <li>3. Customers Obligations. Customer agrees as follows:             <ol style="list-style-type: none"> <li>(a) to select and all materials, colors designs and other selections as contractor may request forthwith upon Contractors request</li> <li>(b) to comply with the qualifications and conditions referred to above, if any.</li> </ol> </li> <li>4. Warranty by contractor. Contractor warrants that all work will be completed in a good and workmanlike manner, free in defects in workmanship for a period two (2) years. Customer sole remedy in the event that Contractors breaches this Warranty is to require Contractor to repair, or at Contractors sole option, replace any defective workmanship or materials. This warranty is the sole warranty provided by Contractor and replaces any warranty, express or implied, in law or equity. Limitations on Liability, Contractors, Liability for any losses or damages suffered or incurred by customer as a result of performance buy contractor of its obligation under this Agreement shall be limited to the amount paid by customer under this Agreement. Under no circumstances shall contractor be liable for any damages caused to customer by reason of any delay in commencement or completion of the project, whether within or outside contractors control.</li> <li>6. Regarding property and landscape, while efforts will be made to protect property and plants, there will always exist the possibility of some harm to plant, lawn, and trees, Large trucks may drip oil, scratch on in other ways harm driveways, contractors will make efforts to prevent any damage, customer will not hold contractor responsible.</li> </ol>			



<b>Bruce Andrews Seamless Gutters, LLC</b>		<b>Contracting Service Agreement</b>	
		<b>Date : 07/24/2019</b>	
		<b>Customer</b>	
Representative: Jeremy Andrews		Name: Pierce County Fairgrounds C/O Jerry Forss	
Address: PO BOX 39		Address: 428 West Grove Street	
City, State and Zip: Bay City WI 54723		City, State and Zip: Ellsworth, WI 54011	
Tele: 715-308-5875-Cell / 715-448-2200-Office		Tele: 715-273-6875	
Protect building and landscape as much as possible check to make sure all roof deck is sound. Tear Off and Replacement <i>(Rotten Wood or Decking may be additionally charged if needed)</i> Installation Project Scope: <b>Building #2--Horse Barn</b>		<b>**BA Seamless Provides all Permits **</b>	
<b>Installation of:</b> <b>Roofing:</b> 108.68 Sq. Pro Rib Steel Roofing 286' Drip Edge 152' Rake Edge 143' Ridge Cap Tear Off Dumpster Rental Equipment Rental		Extra Work Such as Painting are NOT Included But Can be Done as T&M If The Need Arises. We Will Notify The County of Any Issues.	
		At Signing: \$32,679.00 Completion: \$32,679.00	
Contract Price: \$65,358.00		Payments:	
Qualifications and conditions:		State color choice here-- TBD	
<b>Certificate by Customer</b>			
Customer hereby certifies that he or she has read this Agreement, Including The Terms and Conditions below and on the reverse, if applicable, and that the customers understand the same and hereby authorizes Contractor to commence the Project.			
<b>Contractor Signing Information</b>		<b>Customer Signing Information</b>	
Authorized signature: Jeremy Andrews		Signature:	
Date of Signing:		Date of Signing:	
1. Contracting Services. Contractor agrees to complete the A Project in a good and workmanlike manner, in accordance with the terms and conditions of this Agreement, and subject to compliance by Customer with its obligations under the Agreement. Any alterations or deviation from the above Specification involving extra cost of material or labor will be executed upon written order for same, and will become an extra charge over the sum mentioned in this contract. The customer will be responsible for all additional costs and the time for work due to concealed conditions. Contractor will not be responsible for any work outside of this agreement. 2. Payment. Customer agrees to pay the Deposit upon execution of the Agreement and the balance of the Total Contract Price upon substantial completion of the Project. In the event of a default of the Agreement by customer, interest will accrue at the rate of 1.5 percent per month. Customer is required to pay all legal fees and costs contractor incurs to recover payment. 3. Customers Obligations. Customer agrees as follows: (a) to select and all materials, colors designs and other selections as contractor may request forthwith upon Contractors request (b) to comply with the qualifications and conditions referred to above, if any. 4. Warranty by contractor. Contractor warrants that all work will be completed in a good and workmanlike manner, free in defects in workmanship for a period two (2) years. Customer sole remedy in the event that Contractors breaches this Warranty is to require Contractor to repair, or at Contractors sole option, replace any defective workmanship or materials. This warranty is the sole warranty provided by Contractor and replaces any warranty, express or implied, in law or equity. Limitations on Liability, Contractors, Liability for any losses or damages suffered or incurred by customer as a result of performance buy contractor of its obligation under this Agreement shall be limited to the amount paid by customer under this Agreement. Under no circumstances shall contractor be liable for any damages caused to customer by reason of any delay in commencement or completion of the project, whether within or outside contractors control. 6. Regarding property and landscape, while efforts will be made to protect property and plants, there will always exist the possibility of some harm to plant, lawn, and trees, Large trucks may drip oil, scratch on in other ways harm driveways, contractors will make efforts to prevent any damage, customer will not hold contractor responsible.			

<b>Bruce Andrews Seamless Gutters, LLC</b>		<b>Contracting Service Agreement</b> <b>Date : 07/24/2019</b>	
<b>Customer</b>		<b>Customer</b>	
Representative: Jeremy Andrews		Name: Pierce County Fairgrounds C/O Jerry Forss	
Address: PO BOX 39		Address: 428 West Grove Street	
City, State and Zip: Bay City WI 54723		City, State and Zip: Ellsworth, WI 54011	
Tele: 715-308-5875-Cell / 715-448-2200-Office		Tele: 715-273-6875	
Protect building and landscape as much as possible check to make sure all roof deck is sound. Tear Off and Replacement <i>(Rotten Wood or Decking may be additionally charged if needed)</i> Installation Project Scope: <b>Building #36--Dog Shed</b>		<div style="border: 1px solid black; padding: 5px; text-align: center;"> <b>**BA Seamless Provides all Permits**</b> </div> Extra Work Such as Painting are NOT Included But Can be Done as T&M If The Need Arises. We Will Notify The County of Any Issues.	
Installation of:  <b>Roofing</b> 2.41 Sq. IKO Cambridge Shingles 42' Drip Edge 24' Rake Edge 21' Ridge Cap Tear Off Dumpster Rental Equipment Rental		<div style="border: 1px solid black; padding: 10px; text-align: center;"> <b>At Signing: \$557.00</b>  <b>Completion: \$557.00</b> </div>	
Contract Price: \$1,114.00		Payments:	
Qualifications and conditions:			
State color choice here--			
<b>Certificate by Customer</b>			
Customer hereby certifies that he or she has read this Agreement, Including The Terms and Conditions below and on the reverse, if applicable, and that the customers understand the same and hereby authorizes Contractor to commence the Project.			
<b>Contractor Signing Information</b>		<b>Customer Signing Information</b>	
Authorized signature: Jeremy Andrews		Signature:	
Date of Signing:		Date of Signing:	
<ol style="list-style-type: none"> <li>1. Contracting Services. Contractor agrees to complete the A Project in a good and workmanlike manner, in accordance with the terms and conditions of this Agreement, and subject to compliance by Customer with its obligations under the Agreement. Any alterations or deviation from the above Specification involving extra cost of material or labor will be executed upon written order for same, and will become an extra charge over the sum mentioned in this contract. The customer will be responsible for all additional costs and the time for work due to concealed conditions. Contractor will not be responsible for any work outside of this agreement.</li> <li>2. Payment. Customer agrees to pay the Deposit upon execution of the Agreement and the balance of the Total Contract Price upon substantial completion of the Project. In the event of a default of the Agreement by customer, interest will accrue at the rate of 1.5 percent per month. Customer is required to pay all legal fees and costs contractor incurs to recover payment.</li> <li>3. Customers Obligations. Customer agrees as follows:               <ol style="list-style-type: none"> <li>(a) to select and all materials, colors designs and other selections as contractor may request forthwith upon Contractors request</li> <li>(b) to comply with the qualifications and conditions referred to above, if any.</li> </ol> </li> <li>4. Warranty by contractor. Contractor warrants that all work will be completed in a good and workmanlike manner, free in defects in workmanship for a period two (2) years. Customer sole remedy in the event that Contractors breaches this Warranty is to require Contractor to repair, or at Contractors sole option, replace any defective workmanship or materials. This warranty is the sole warranty provided by Contractor and replaces any warranty, express or implied, in law or equity. Limitations on Liability, Contractors, Liability for any losses or damages suffered or incurred by customer as a result of performance buy contractor of its obligation under this Agreement shall be limited to the amount paid by customer under this Agreement. Under no circumstances shall contractor be liable for any damages caused to customer by reason of any delay in commencement or completion of the project, whether within or outside contractors control.</li> <li>6. Regarding property and landscape, while efforts will be made to protect property and plants, there will always exist the possibility of some harm to plant, lawn, and trees, Large trucks may drip oil, scratch on in other ways harm driveways, contractors will make efforts to prevent any damage, customer will not hold contractor responsible.</li> </ol>			

<b>Bruce Andrews Seamless Gutters, LLC</b>		<b>Contracting Service Agreement</b>	
		<b>Date : 07/24/2019</b>	
		<b>Customer</b>	
Representative: Jeremy Andrews		Name: Pierce County Fairgrounds C/O Jerry Forss	
Address: PO BOX 39		Address: 428 West Grove Street	
City, State and Zip: Bay City WI 54723		City, State and Zip: Ellsworth, WI 54011	
Tele: 715-308-5875-Cell / 715-448-2200-Office		Tele: 715-273-6875	
Protect building and landscape as much as possible check to make sure all roof deck is sound. Tear Off and Replacement <i>(Rotten Wood or Decking may be additionally charged if needed)</i> Installation Project Scope: <b>Building #34--Cattle Arena</b>		<div style="border: 1px solid black; padding: 5px; text-align: center; margin-bottom: 10px;"> <b>**BA Seamless Provides all Permits**</b> </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <b>Extra Work Such as Painting are NOT Included But Can be Done as T&amp;M If The Need Arises. We Will Notify The County of Any Issues.</b> </div> <div style="border: 1px solid black; padding: 5px; text-align: center;"> <b>At Signing: \$55,427.50</b>  <b>Completion: \$55,427.50</b> </div>	
Installation of: <b>Roofing.....\$110,430.00</b> 138.80 Sq. Pro Rib Steel Roofing 318' Drip Edge 236' Rake Edge 159' Ridge Cap 318' Transition Tear Off Dumpster Rental		<b>Gutters:</b> 20'--5" Seamless Gutters...\$175.00 Door Awning---\$250.00	
Contract Price: \$110,855.00		Payments:	
Qualifications and conditions:			
<div style="display: flex; justify-content: space-between;"> <span><b>Certificate by Customer</b></span> <span>State color choice here--</span> </div>			
Customer hereby certifies that he or she has read this Agreement, Including The Terms and Conditions below and on the reverse, if applicable, and that the customers understand the same and hereby authorizes Contractor to commence the Project.			
<b>Contractor Signing Information</b>		<b>Customer Signing Information</b>	
Authorized signature: Jeremy Andrews		Signature:	
Date of Signing:		Date of Signing:	
<ol style="list-style-type: none"> <li>1. Contracting Services. Contractor agrees to complete the A Project in a good and workmanlike manner, in accordance with the terms and conditions of this Agreement, and subject to compliance by Customer with its obligations under the Agreement. Any alterations or deviation from the above Specification involving extra cost of material or labor will be executed upon written order for same, and will become an extra charge over the sum mentioned in this contract. The customer will be responsible for all additional costs and the time for work due to concealed conditions. Contractor will not be responsible for any work outside of this agreement.</li> <li>2. Payment. Customer agrees to pay the Deposit upon execution of the Agreement and the balance of the Total Contract Price upon substantial completion of the Project. In the event of a default of the Agreement by customer, interest will accrue at the rate of 1.5 percent per month. Customer is required to pay all legal fees and costs contractor incurs to recover payment.</li> <li>3. Customers Obligations. Customer agrees as follows:             <ol style="list-style-type: none"> <li>(a) to select and all materials, colors designs and other selections as contractor may request forthwith upon Contractors request</li> <li>(b) to comply with the qualifications and conditions referred to above, if any.</li> </ol> </li> <li>4. Warranty by contractor. Contractor warrants that all work will be completed in a good and workmanlike manner, free in defects in workmanship for a period two (2) years. Customer sole remedy in the event that Contractors breaches this Warranty is to require Contractor to repair, or at Contractors sole option, replace any defective workmanship or materials. This warranty is the sole warranty provided by Contractor and replaces any warranty, express or implied, in law or equity. Limitations on Liability. Contractors, Liability for any losses or damages suffered or incurred by customer as a result of performance buy contractor of its obligation under this Agreement shall be limited to the amount paid by customer under this Agreement. Under no circumstances shall contractor be liable for any damages caused to customer by reason of any delay in commencement or completion of the project, whether within or outside contractors control.</li> <li>6. Regarding property and landscape, while efforts will be made to protect property and plants, there will always exist the possibility of some harm to plant, lawn, and trees, Large trucks may drip oil, scratch on in other ways harm driveways, contractors will make efforts to prevent any damage, customer will not hold contractor responsible.</li> </ol>			

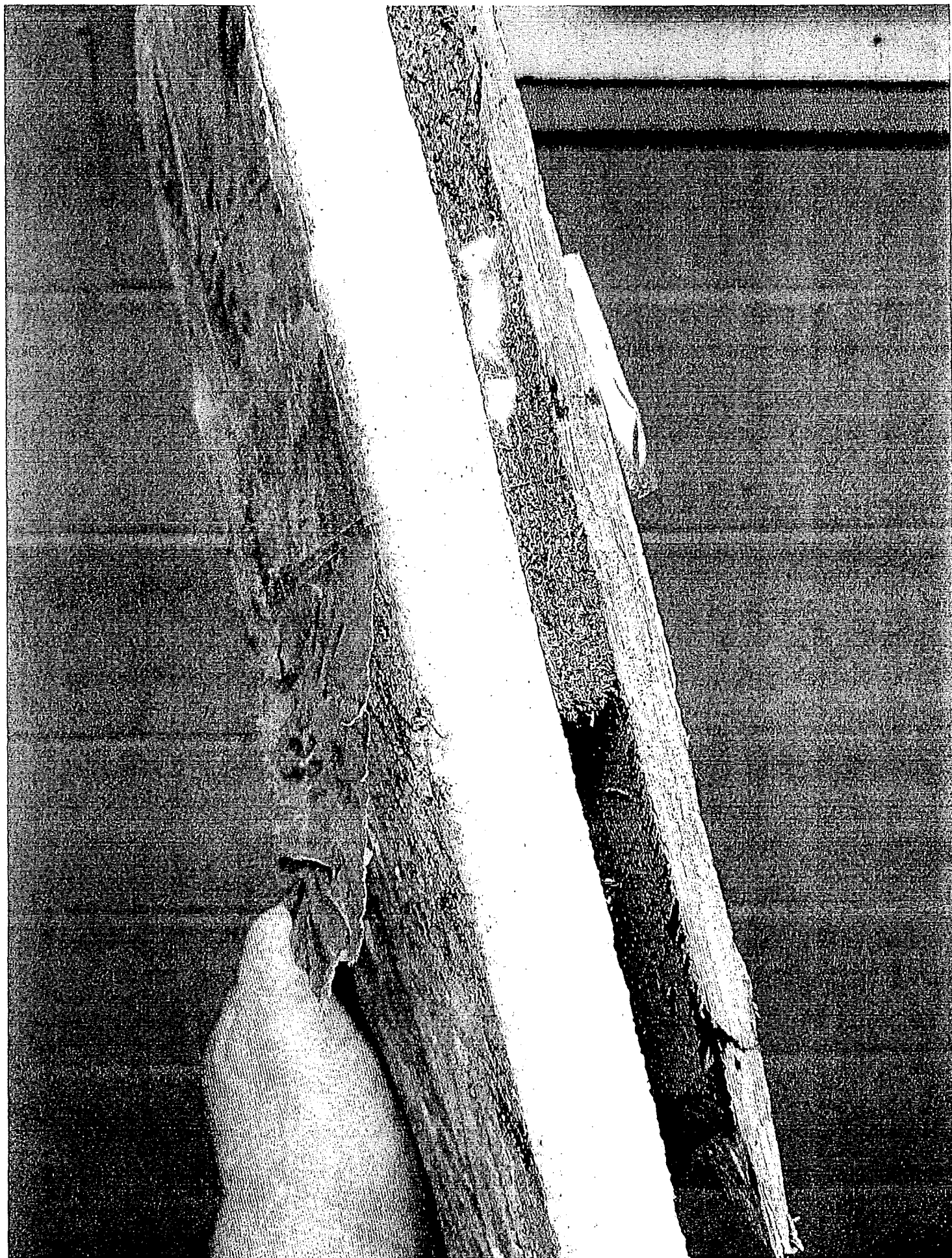
<b>Bruce Andrews Seamless Gutters, LLC</b>		<b>Contracting Service Agreement</b>	
		<b>Date : 07/24/2019</b>	
		<b>Customer</b>	
Representative: Jeremy Andrews		Name: Pierce County Fairgrounds C/O Jerry Forss	
Address: PO BOX 39		Address: 428 West Grove Street	
City, State and Zip: Bay City WI 54723		City, State and Zip: Ellsworth, WI 54011	
Tele: 715-308-5875-Cell / 715-448-2200-Office		Tele: 715-273-6875	
Protect building and landscape as much as possible check to make sure all roof deck is sound. Tear Off and Replacement <i>(Rotten Wood or Decking may be additionally charged if needed)</i> Installation Project Scope: <b>Building #15--Can Shed</b>		<div style="border: 1px solid black; padding: 2px; text-align: center; font-size: small;">**BA Seamless Provides all Permits **</div>	
<b>Installation of:</b>  <b>Roofing</b> 2,24 Sq. Pro Rib Steel Roofing 32' Drip Edge 28' Rake Edge 16' Ridge Cap Tear Off Dumpster Rental Equipment Rental		Extra Work Such as Painting are NOT Included But Can be Done as T&M If The Need Arises. We Will Notify The County of Any Issues.	
		<div style="border: 1px solid black; padding: 5px; display: inline-block;">           At Signing: \$747.00            Completion: \$747.00         </div>	
Contract Price: \$1,494.00		Payments:	
Qualifications and conditions:			
State color choice here-- Earth			
<b>Certificate by Customer</b>			
Customer hereby certifies that he or she has read this Agreement, Including The Terms and Conditions below and on the reverse, if applicable, and that the customers understand the same and hereby authorizes Contractor to commence the Project.			
<b>Contractor Signing Information</b>		<b>Customer Signing Information</b>	
Authorized signature: Jeremy Andrews		Signature:	
Date of Signing:		Date of Signing:	
<ol style="list-style-type: none"> <li>1. Contracting Services. Contractor agrees to complete the A Project in a good and workmanlike manner, in accordance with the terms and conditions of this Agreement, and subject to compliance by Customer with its obligations under the Agreement. Any alterations or deviation from the above Specification involving extra cost of material or labor will be executed upon written order for same, and will become an extra charge over the sum mentioned in this contract. The customer will be responsible for all additional costs and the time for work due to concealed conditions. Contractor will not be responsible for any work outside of this agreement.</li> <li>2. Payment. Customer agrees to pay the Deposit upon execution of the Agreement and the balance of the Total Contract Price upon substantial completion of the Project. In the event of a default of the Agreement by customer, interest will accrue at the rate of 1.5 percent per month. Customer is required to pay all legal fees and costs contractor incurs to recover payment.</li> <li>3. Customers Obligations. Customer agrees as follows:             <ol style="list-style-type: none"> <li>(a) to select and all materials, colors designs and other selections as contractor may request forthwith upon Contractors request</li> <li>(b) to comply with the qualifications and conditions referred to above, if any.</li> </ol> </li> <li>4. Warranty by contractor. Contractor warrants that all work will be completed in a good and workmanlike manner, free in defects in workmanship for a period two (2) years. Customer sole remedy in the event that Contractors breaches this Warranty is to require Contractor to repair, or at Contractors sole option, replace any defective workmanship or materials. This warranty is the sole warranty provided by Contractor and replaces any warranty, express or implied, in law or equity. Limitations on Liability. Contractors, Liability for any losses or damages suffered or incurred by customer as a result of performance buy contractor of its obligation under this Agreement shall be limited to the amount paid by customer under this Agreement. Under no circumstances shall contractor be liable for any damages caused to customer by reason of any delay in commencement or completion of the project, whether within or outside contractors control.</li> <li>6. Regarding property and landscape, while efforts will be made to protect property and plants, there will always exist the possibility of some harm to plant, lawn, and trees, Large trucks may drip oil, scratch on in other ways harm driveways, contractors will make efforts to prevent any damage, customer will not hold contractor responsible.</li> </ol>			

<b>Bruce Andrews Seamless Gutters, LLC</b>		<b>Contracting Service Agreement</b> <b>Date : 07/24/2019</b>	
		<b>Customer</b>	
Representative: Jeremy Andrews		Name: Pierce County Fairgrounds C/O Jerry Forss	
Address: PO BOX 39		Address: 428 West Grove Street	
City, State and Zip: Bay City WI 54723		City, State and Zip: Ellsworth, WI 54011	
Tele: 715-308-5875-Cell / 715-448-2200-Office		Tele: 715-273-6875	
Protect building and landscape as much as possible check to make sure all roof deck is sound. Tear Off and Replacement <i>(Rotten Wood or Decking may be additionally charged if needed)</i> Installation Project Scope: <b>Building #33--Blue Barn</b>		<div style="border: 1px solid black; padding: 5px; text-align: center;"> <b>**BA Seamless Provides all Permits **</b> </div>	
<b>Installation of:</b>  <b>Roofing.....\$42,258.00</b> 70.18 Sq. Pro Rib Steel Roofing 242' Drip Edge 116' Rake Edge 121' Ridge Cap Tear Off Dumpster Rental Equipment Rental		<b>Siding:</b> 58 Sq. Pro Rib Steel Siding...\$34,800.00  <b>Door Replacement:</b> 2 Each--Entry Door Replacement..\$700.00	
		Extra Work Such as Painting are NOT Included But Can be Done as T&M If The Need Arises. We Will Notify The County of Any Issues.	
		At Signing: \$38,879.00 Completion: \$38,879.00	
Contract Price: \$77,758.00		Payments:	
Qualifications and conditions:			
State color choice here--			
<b>Certificate by Customer</b>			
Customer hereby certifies that he or she has read this Agreement, Including The Terms and Conditions below and on the reverse, if applicable, and that the customers understand the same and hereby authorizes Contractor to commence the Project.			
<b>Contractor Signing Information</b>		<b>Customer Signing Information</b>	
Authorized signature: Jeremy Andrews		Signature:	
Date of Signing:		Date of Signing:	
<ol style="list-style-type: none"> <li>1. Contracting Services. Contractor agrees to complete the A Project in a good and workmanlike manner, in accordance with the terms and conditions of this Agreement, and subject to compliance by Customer with its obligations under the Agreement. Any alterations or deviation from the above Specification involving extra cost of material or labor will be executed upon written order for same, and will become an extra charge over the sum mentioned in this contract. The customer will be responsible for all additional costs and the time for work due to concealed conditions. Contractor will not be responsible for any work outside of this agreement.</li> <li>2. Payment. Customer agrees to pay the Deposit upon execution of the Agreement and the balance of the Total Contract Price upon substantial completion of the Project. In the event of a default of the Agreement by customer, interest will accrue at the rate of 1.5 percent per month. Customer is required to pay all legal fees and costs contractor incurs to recover payment.</li> <li>3. Customers Obligations. Customer agrees as follows:               <ol style="list-style-type: none"> <li>(a) to select and all materials, colors designs and other selections as contractor may request forthwith upon Contractors request</li> <li>(b) to comply with the qualifications and conditions referred to above, if any.</li> </ol> </li> <li>4. Warranty by contractor. Contractor warrants that all work will be completed in a good and workmanlike manner, free in defects in workmanship for a period two (2) years. Customer sole remedy in the event that Contractors breaches this Warranty is to require Contractor to repair, or at Contractors sole option, replace any defective workmanship or materials. This warranty is the sole warranty provided by Contractor and replaces any warranty, express or implied, in law or equity. Limitations on Liability, Contractors, Liability for any losses or damages suffered or incurred by customer as a result of performance buy contractor of its obligation under this Agreement shall be limited to the amount paid by customer under this Agreement. Under no circumstances shall contractor be liable for any damages caused to customer by reason of any delay in commencement or completion of the project, whether within or outside contractors control.</li> <li>6. Regarding property and landscape, while efforts will be made to protect property and plants, there will always exist the possibility of some harm to plant, lawn, and trees, large trucks may drip oil, scratch on in other ways harm driveways, contractors will make efforts to prevent any damage, customer will not hold contractor responsible.</li> </ol>			

<b>Bruce Andrews Seamless Gutters, LLC</b>		<b>Contracting Service Agreement</b> <b>Date : 07/24/2019</b>	
<b>Customer:</b>		<b>Representative:</b> Jeremy Andrews	
<b>Name:</b> Pierce County Fairgrounds C/O Jerry Forss		<b>Address:</b> PO BOX 39	
<b>Address:</b> 428 West Grove Street		<b>City, State and Zip:</b> Bay City WI 54723	
<b>City, State and Zip:</b> Ellsworth, WI 54011		<b>Tele:</b> 715-308-5875-Cell / 715-448-2200-Office	
<b>Tele:</b> 715-273-6875		<div style="border: 1px solid black; padding: 5px; text-align: center;"> <b>**BA Seamless Provides all Permits**</b> </div>	
Protect building and landscape as much as possible check to make sure all roof deck is sound. Tear Off and Replacement <i>(Rotten Wood or Decking may be additionally charged if needed)</i> Installation Project Scope: <b>Building #40--Beldenville OCC</b> Installation of:		Extra Work Such as Painting are NOT Included But Can be Done as T&M If The Need Arises. We Will Notify The County of Any Issues.	
<b>Roofing</b> 34.2 Sq. Pro Rib Steel Roofing 114' Drip Edge 112' Rake Edge 57' Ridge Cap Tear Off Dumpster Rental Equipment Rental		<div style="border: 1px solid black; padding: 10px; text-align: center;"> <b>At Signing: \$10,335.00</b>  <b>Completion: \$10,335.00</b> </div>	
<b>Contract Price:</b> \$20,670.00		<b>Payments:</b>	
<b>Qualifications and conditions:</b>			
<b>Certificate by Customer</b>		State color choice here--	
Customer hereby certifies that he or she has read this Agreement, Including The Terms and Conditions below and on the reverse, if applicable, and that the customers understand the same and hereby authorizes Contractor to commence the Project.			
<b>Contractor Signing Information</b>		<b>Customer Signing Information</b>	
<b>Authorized signature:</b> Jeremy Andrews		<b>Signature:</b>	
<b>Date of Signing:</b>		<b>Date of Signing:</b>	
<ol style="list-style-type: none"> <li>1. Contracting Services. Contractor agrees to complete the A Project in a good and workmanlike manner, in accordance with the terms and conditions of this Agreement, and subject to compliance by Customer with its obligations under the Agreement. Any alterations or deviation from the above Specification involving extra cost of material or labor will be executed upon written order for same, and will become an extra charge over the sum mentioned in this contract. The customer will be responsible for all additional costs and the time for work due to concealed conditions. Contractor will not be responsible for any work outside of this agreement.</li> <li>2. Payment. Customer agrees to pay the Deposit upon execution of the Agreement and the balance of the Total Contract Price upon substantial completion of the Project. In the event of a default of the Agreement by customer, Interest will accrue at the rate of 1.5 percent per month. Customer is required to pay all legal fees and costs contractor incurs to recover payment.</li> <li>3. Customers Obligations. Customer agrees as follows:               <ol style="list-style-type: none"> <li>(a) to select and all materials, colors designs and other selections as contractor may request forthwith upon Contractors request</li> <li>(b) to comply with the qualifications and conditions referred to above, if any.</li> </ol> </li> <li>4. Warranty by contractor. Contractor warrants that all work will be completed in a good and workmanlike manner, free in defects in workmanship for a period two (2) years. Customer sole remedy in the event that Contractors breaches this Warranty is to require Contractor to repair, or at Contractors sole option, replace any defective workmanship or materials. This warranty is the sole warranty provided by Contractor and replaces any warranty, express or implied, in law or equity. Limitations on Liability. Contractors, Liability for any losses or damages suffered or incurred by customer as a result of performance buy contractor of its obligation under this Agreement shall be limited to the amount paid by customer under this Agreement. Under no circumstances shall contractor be liable for any damages caused to customer by reason of any delay in commencement or completion of the project, whether within or outside contractors control.</li> <li>6. Regarding property and landscape, while efforts will be made to protect property and plants, there will always exist the possibility of some harm to plant, lawn, and trees, Large trucks may drip oil, scratch on in other ways harm driveways, contractors will make efforts to prevent any damage, customer will not hold contractor responsible.</li> </ol>			

<b>Bruce Andrews Seamless Gutters, LLC</b>		<b>Contracting Service Agreement</b>	
		<b>Date : 07/24/2019</b>	
		<b>Customer</b>	
Representative: Jeremy Andrews		Name: Pierce County Fairgrounds C/O Jerry Forss	
Address: PO BOX 39		Address: 428 West Grove Street	
City, State and Zip: Bay City WI 54723		City, State and Zip: Ellsworth, WI 54011	
Tele: 715-308-5875-Cell / 715-448-2200-Office		Tele: 715-273-6875	
Protect building and landscape as much as possible check to make sure all roof deck is sound. Tear Off and Replacement <i>(Rotten Wood or Decking may be additionally charged if needed)</i> Installation Project Scope: <b>Building #22--4-H Food Stand</b>		<div style="border: 1px solid black; padding: 5px; text-align: center; margin-bottom: 10px;"> <b>**BA Seamless Provides all Permits**</b> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;">             At Signing: \$4,979.00              Completion: \$4,979.00           </div>	
Installation of:  <b>Roofing.....\$9,510.00</b> 23.40 Sq. IKO Cambridge Shingles 112' Drip Edge 80' Rake Edge 56' Ridge Cap Tear Off Dumpster Rental Equipment Rental		<b>Gutters:</b> 56'--5" Seamless Gutters.....\$448.00 Reuse Existing Downspouts  Extra Work Such as Painting are NOT Included But Can be Done as T&M If The Need Arises. We Will Notify The County of Any Issues.	
Contract Price: \$9,958.00		Payments:	
Qualifications and conditions:			
<b>Certificate by Customer</b>		State color choice here--	
Customer hereby certifies that he or she has read this Agreement, Including The Terms and Conditions below and on the reverse, if applicable, and that the customers understand the same and hereby authorizes Contractor to commence the Project.			
<b>Contractor Signing Information</b>		<b>Customer Signing Information</b>	
Authorized signature: Jeremy Andrews		Signature:	
Date of Signing:		Date of Signing:	
<ol style="list-style-type: none"> <li>1. Contracting Services. Contractor agrees to complete the A Project in a good and workmanlike manner, in accordance with the terms and conditions of this Agreement, and subject to compliance by Customer with its obligations under the Agreement. Any alterations or deviation from the above Specification involving extra cost of material or labor will be executed upon written order for same, and will become an extra charge over the sum mentioned in this contract. The customer will be responsible for all additional costs and the time for work due to concealed conditions. Contractor will not be responsible for any work outside of this agreement.</li> <li>2. Payment. Customer agrees to pay the Deposit upon execution of the Agreement and the balance of the Total Contract Price upon substantial completion of the Project. In the event of a default of the Agreement by customer, interest will accrue at the rate of 1.5 percent per month. Customer is required to pay all legal fees and costs contractor incurs to recover payment.</li> <li>3. Customers Obligations. Customer agrees as follows:             <ol style="list-style-type: none"> <li>(a) to select and all materials, colors designs and other selections as contractor may request forthwith upon Contractor's request</li> <li>(b) to comply with the qualifications and conditions referred to above, if any.</li> </ol> </li> <li>4. Warranty by contractor. Contractor warrants that all work will be completed in a good and workmanlike manner, free in defects in workmanship for a period two (2) years. Customer sole remedy in the event that Contractor breaches this Warranty is to require Contractor to repair, or at Contractor's sole option, replace any defective workmanship or materials. This warranty is the sole warranty provided by Contractor and replaces any warranty, express or implied, in law or equity. Limitations on Liability. Contractor's liability for any losses or damages suffered or incurred by customer as a result of performance by contractor of its obligation under this Agreement shall be limited to the amount paid by customer under this Agreement. Under no circumstances shall contractor be liable for any damages caused to customer by reason of any delay in commencement or completion of the project, whether within or outside contractor's control.</li> <li>6. Regarding property and landscape, while efforts will be made to protect property and plants, there will always exist the possibility of some harm to plant, lawn, and trees. Large trucks may drip oil, scratch on in other ways harm driveways, contractors will make efforts to prevent any damage, customer will not hold contractor responsible.</li> </ol>			







# **12a.**

## **Appointments:**

**MRRPC (Mississippi River regional  
Planning Commission): Neil  
Gulbranson, Greg Place**



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

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## County Board Agenda

1 message

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**Jason Matthys** <jmatthys@co.pierce.wi.us>

Thu, Dec 5, 2019 at 2:45 PM

To: Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>, Brad Lawrence <brad.lawrence@co.pierce.wi.us>

Jamie,

I have been contacted by Greg Flogstad who is the Director of the Mississippi River Regional Planning Commission to inform me that the Governor will need to consider two nominees from Pierce County for selection and appointment of one of the two to fill an unexpired term of Commissioner James Ross on the Mississippi River Regional Planning Commission who resigned earlier this year. This commission will expire July 15, 2024.

I have two nominees for consideration of the County Board. If approved, both would move forward to the Governor's Office for consideration.

Neil Gulbranson  
Greg Place

**Jason Matthys**  
**Administrative Coordinator**  
412 W. Kinne St. PO Box 119  
Ellsworth, WI 54011  
Phone: 715-273-6851 option 3  
Internal Extension: 6429  
Email: jmatthys@co.pierce.wi.us

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